Private Portal – Reset Password

Password Resetting

1. Click the **Forgot your password?** link.
2. Enter your email address
3. Click **Submit.**

4. A note appears at the top of the screen stating an email notification has been sent.

5. Go to your email to click **Reset Password.**

NOTE: The permit information shown in the images do not reflect any actual permits.

6. Enter a new password.
7. Re-enter your new password.
8. Click **Change Password.**