



**TRANSPORTATION BENEFIT
DISTRICT BOARD
Olympia, Washington
December 15, 2009
MEETING MINUTES**

17

December 15, 2009, 6:20 P.M.

Board Members Present: President Craig Ottavelli, Vice President Joe Hyer, Boardmembers Jeff Kingsbury, Doug Mah, Karen Messmer, Jeannine Roe and Rhenda Iris Strub.

Staff Present: *Jane Kirkemo, Treasurer; Nicole Phillipson, Secretary; Annaliese Harsen, Assistant City Attorney*

The December 15, 2009 meeting of the Transportation Benefit District Board was called to order at 6:20 p.m.

Boardmember Mah moved, seconded by Vice President Hyer, to approve the Agenda. *The motion passed unanimously.*

1. Approval of Minutes of November 17, 2009 Transportation Benefit District Board Meeting

Boardmember Strub moved, seconded by Vice President Hyer, to approve the minutes. Vice President Hyer clarified that the Board was approving the amended minutes, not the minutes that had originally been posted in the electronic packet. ***The motion passed unanimously.***

2. Adoption of 2009 Budget (Jane Kirkemo, Treasurer)

Ms. Kirkemo reminded the Board that the budget for 2009 wasn't being adopted until December 15 because the OTBD didn't go into effect until October and has only received one month's worth of payment. After paying expenses, the OTBD will carry over all money to the 2010 budget. **Vice President Hyer moved, seconded by Boardmember Mah, to adopt the budget for 2009. *The motion passed unanimously.***

3. Oral Report on Update of Transportation Benefit District Implementation

Ms. Kirkemo updated the board that the revenues for the OTBD are lower than anticipated. Ms. Kirkemo discussed factors that could be involved in the low revenue collection. Ms. Kirkemo reminded the board on the calculation used to create the revenue estimate. Currently, four out of the five cities with active TBDs are collecting substantially lower revenues than anticipated. The Olympia TBD, along with the other cities' TBDs, is working with the Washington State Department of Licensing and the

Washington State Department of Revenue to determine why revenue is lower than anticipated.

The meeting was adjourned at 6:26 p.m.

X *Nicole Phillipson*

Nicole Phillipson
Board Secretary

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