



**TRANSPORTATION BENEFIT DISTRICT
BOARD**

**Olympia, Washington
November 17, 2009
MEETING MINUTES**

15

Board Members Present: President Craig Ottavelli, Vice President Joe Hyer, Boardmembers Jeff Kingsbury, Doug Mah, Joan Machlis, Karen Messmer, and Rhenda Iris Strub.

Staff Members Present: Jane Kirkemo, OTBD Board Treasurer; Annaliese Harksen, Legal Representation for the OTBD; Nicole Phillipson, OTBD Program Specialist

The November 17, 2009 meeting of the Olympia Transportation Benefit District was called to order at 6:31 p.m.

OTBD Program Specialist Nicole Phillipson presented feedback received from fee-payers.

1. Approval of Minutes of June 16, 2009 Transportation Benefit District Board Meeting

Vice President Hyer moved, seconded by Boardmember Messmer, to approve the June 16, 2009 Transportation Benefit District Board Meeting minutes. *Motion passed unanimously.*

**2. Interlocal Agreement with the Washington Cities Insurance Authority (WCIA)
Board Action Requested:** Sign the interlocal agreement between the WCIA and the Olympia Transportation Benefit District (OTBD) to obtain insurance coverage for the TBD Board beginning either October 1, 2009 or January 1, 2010.

Annaliese Harksen, City of Olympia Assistant Attorney who represents the OTBD, outlined the terms of the interlocal agreement.

Vice President Hyer commented that if the Board elected to obtain insurance beginning October 1, 2009 that the fee would not be pro-rated.

Harksen stated that the OTBD Board has already agreed to insurance through Interlocal with the City but that can be amended and the potential liabilities associated with the Board being uninsured for 2009.

Board member Messmer stated that she didn't think that the Board should be uninsured for the three month period in 2009, even though they were unhappy with some of the terms in the WCIA agreement.

President Ottavelli moved, seconded by Boardmember Strub, to sign the interlocal agreement between the WCIA and the OTBD effective October 1, 2009. *The motion passed unanimously.*

TBD Treasurer Jane Kirkemo gave an update on the OTBD's finances.

The meeting was adjourned at 6:48 p.m.


Nicole Phillipson
Board Secretary

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