



TRANSPORTATION BENEFIT
DISTRICT BOARD
Olympia, Washington
January 26, 2010
MEETING MINUTES

19

January 26, 2010, 6:05 P.M.

Board Members Present: Stephen Buxbaum, Joe Hyer, Doug Mah, Craig Ottavelli, Karen Rodgers, Jeannine Roe, Rhenda Iris Strub.

Approval of Agenda

*Boardmember Strub moved, seconded by Boardmember Hyer to approve the agenda as presented. **The motion passed unanimously.***

1. Elect a President and Vice President for 2010.

*Boardmember Strub moved, seconded by Boardmember Hyer, to nominate Craig Ottavelli for Board President. With no other nominations for Board President, Boardmember Ottavelli shared his experience working for the TBD and what his vision is for the year 2010. **The motion passed unanimously.***

*Boardmember Hyer moved, seconded by Boardmember Mah, to nominate Boardmember Buxbaum as Board Vice President. **The motion passed unanimously.***

2. Approve Minutes of December 15, 2009 Transportation Benefit District Board Meeting Minutes :

*Boardmember Mah moved, seconded by Boardmember Hyer to approve the December 15, 2009 meeting minutes as written. **The motion passed unanimously.***

3. Present for Board Approval the 2009 Annual Report regarding status of transportation improvement costs, expenditures, revenues, and construction schedules.

Board Treasurer Jane Kirkemo presented to the Board the 2009 Annual Report. The report included the activity of the TBD in 2009 and the amount of revenue collected. *Boardmember Strub moved, seconded by Boardmember Roe, to approve the 2009 Annual Report. **The motion passed unanimously.***

4. Present and Adopt a Resolution scheduling regular board meetings for 2010:

President Ottavelli stated the resolution recommended meetings on the last Tuesday in January and the last Tuesday in September. Boardmember Hyer inquired why the resolution was written to say the last Tuesday of the month instead of the fourth Tuesday because in some calendar years there will be five Tuesdays in a month which

would result in the TBD meeting being inconsistent with other committee meetings. *Boardmember Hyer moved, seconded by Vice President Buxbaum to adopt the resolution establishing regular meeting replacing "last Tuesday" with "fourth Tuesday".* Vice President Buxbaum expressed interest in scheduling special board meetings as needed, as written in the resolution. ***The motion as amended passed unanimously.***

5. PUBLIC HEARING: Adopt a 2010 Annual Plan for Service regarding transportation improvement costs, expenditures, revenues, and construction schedules.

President Ottavelli noted that no one was signed up to testify to this matter, with no one in the room wanting to testify, the public hearing was closed.

Board Treasurer Jane Kirkemo pointed out that the 2010 Annual Plan assumes that the TBD will collect \$35,000 per month. In order to have a total amount of \$400,000, the 2010 Annual Plan uses \$11,650 of 2009 revenues. This leaves a fund balance of \$42,000. If revenues don't come in as anticipated, the Board could use the fund balance to make up for any difference. *Boardmember Hyer, seconded by Boardmember Strub to adopt the 2010 Annual Plan for Services as presented.* Hyer stated that he supported the use of TBD funds for the pavement management program because the results can be seen city-wide. Vice President Buxbaum expressed interest in creating publicity around TBD projects to show the community what the service the TBD is providing. Boardmember Rogers suggested providing cost-saving tips to the consumer through distribution of utility bills. Vice President Buxbaum expressed interest in monthly updates on revenue, and customer questions and concerns. ***The motion passed unanimously.***

6. PUBLIC HEARING: Re-Adopt a material change policy

President Ottavelli noted that no one was signed up to testify to this matter, with no one in the room wanting to testify, the public hearing was closed.

*Boardmember Mah moved, seconded by Vice President Buxbaum, to adopt the material change policy. **The motion passed unanimously.***

The meeting was adjourned at 6:30 p.m.


Nicole Phillipson
Board Secretary