



**TRANSPORTATION BENEFIT DISTRICT  
BOARD**  
Olympia, Washington  
June 16, 2009  
**MEETING MINUTES**

13

**Board Members Present:** President Craig Ottavelli, Vice President Joe Hyer, Jeff Kingsbury, Doug Mah, Joan Machlis, and Karen Messmer. Board member Rhenda Iris Strub was excused.

The June 16, 2009 meeting of the Transportation Benefit District was called to order at 5:15 p.m.

**1. Approval of Minutes of March 24, 2009 Transportation Benefit District Board Meeting**

**Vice President Hyer moved, seconded by Boardmember Messmer, to approve the March 24, 2009 Transportation Benefit District Board Meeting minutes. *Motion passed unanimously.***

**2. Interlocal Agreement with the State Department of Licensing**

**Board Action Requested:** Approve the Interlocal Agreement between the State Department of Licensing and the Olympia Transportation Benefit District (OTBD) to administer and collect fees on behalf of the Transportation Benefit District.

**Vice President Hyer moved, seconded by Boardmember Machlis, to approve the contract as written. Vice President Hyer spoke to the motion. *The motion passed unanimously.***

**3. Material Change Policy**

**Board Action Requested:** Approve the interlocal agreement between the City of Olympia and the Olympia Transportation Benefit District.

**Vice President Hyer moved, seconded by Board Member Kingsbury to approve the policy as written. *The motion passed unanimously.***

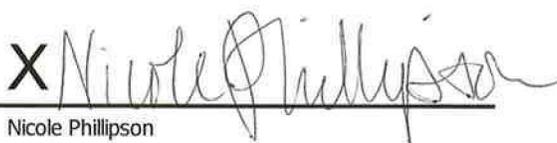
**4. Interlocal Agreement between the City of Olympia and the Olympia Transportation Benefit District**

**Board Action Requested:** Authorize the Board President to sign the agreement on behalf of the OTBD.

**Vice President Hyer Moved, Seconded by Boardmember Messmer to Approve the Interlocal Agreement.**

Prior to Board discussion, Assistant City Attorney Annaliese Harksen reviewed some proposed language changes. Board Member Messmer asked why the termination clause was 365 days. "That seems to be too long." Vice President Hyer moved to approve the interlocal agreement as amended by the Assistant City Attorney and change the termination clause to 180 days. ***The motion as amended passed unanimously.***

The meeting was adjourned at 5:30 p.m.

X   
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Nicole Phillipson  
Board Secretary

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