



**TRANSPORTATION BENEFIT DISTRICT
BOARD**

**Olympia, Washington
February 10, 2009
MEETING MINUTES**

3

Board Members Present: Interim Chair Craig Ottavelli, Joe Hyer, Jeff Kingsbury, Joan Machlis, Doug Mah, Karen Messmer, and Rhenda Iris Strub

Staff Present: Jane Kirkemo

The February 10, 2009 meeting of the Transportation Benefit District was called to order at 10:00 p.m.

1. Approval of Minutes of February 3, 2009 Transportation Benefit District Board Meeting

Board member Kingsbury moved, seconded by Board member Mah, to approve the minutes. *Motion passed unanimously.*

2. Adoption of Charter and Bylaws

Board members reviewed the Charter and Bylaws and agreed to the following changes:

Charter

Section 4.01 Power, Subsection (a) - add the following words in the fourth line after the words "general fund" - "or appropriate utility fund" ...

Section 4.01 (c) - After the words "preservation, maintenance" add the words "capacity, safety,"...

Section 5.06 Attorney - in the first sentence, remove the blank line and the parentheses.

Section 6.01 Board Meetings - Amend the first sentence to read "Regular Board meetings will be set by the Board in January. In the second sentence, after the words "time to time" strike the words "as determined necessary by the Board or Board President" and insert the words "at the request of a majority of the Board members"...

Section 6.05 Material Change Policy and Annual Report - Remove the last sentence, beginning with "Newspapers of record"....

Bylaws

Section 3.1 - Regular Board Meetings - Change the first sentence, removing "Executive Conference Room" and inserting "City of Olympia."

Ms. Jane Kirkemo stated she will inform the Department of Licensing of these dates and confirm with the Board.

It was noted that staff is working on budget, including insurance, staffing, and the legal components.

Meeting was adjourned at 10:42 p.m.

X 

Nicole Phillipson
Board Secretary

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