



TRANSPORTATION BENEFIT  
DISTRICT BOARD  
Olympia, Washington  
January 25, 2011  
MEETING MINUTES

23

**January 25, 2011, 6:05 P.M**

**Board Members Present:** Board Members Craig Ottavelli, Doug Mah, Rhenda Iris Strub, Steve Langer, Karen Rogers, Jeannine Roe, Stephen Buxbaum

**Staff Members Present:** Jane Kirkemo, Treasurer; Annaliese Harksen, Assistant City Attorney; Addison Appleby, Secretary

**1. Approval of Agenda**

*Board Member Langer moved, Seconded by Board Member Strub, to approve the Agenda. **Motion passed unanimously.***

**2. Public Comment**

No one signed up to speak.

**3. Approve Minutes from September 28, 2010 TBD Board Meeting**

*Board Member Langer moved, Seconded by Board Member Buxbaum, to approve the Minutes. **Motion passed unanimously.***

**4. Review and approve the 2010 Annual Report**

*Board Member Langer moved, Seconded by Board Member Buxbaum, to approve the 2010 Annual Report. **Motion passed unanimously.***

**5. Adopt resolution for regularly scheduled meetings for 2011**

*Board Member Langer moved, Seconded by Board Member Buxbaum, to adopt the resolution. **Motion passed unanimously.***

Ms. Kirkemo noted the next meeting would be at the new City Hall, 601 4<sup>th</sup> Ave.

**6. PUBLIC HEARING and Adoption of 2011 Annual Plan for Service**

Ms. Kirkemo noted that the TBD has just completed its first 12 month cycle and is projecting that they will collect approximately \$600,000 per year. Staff recommends that the TBD monies be given to the City of Olympia to be used for Pavement Management. The money will go to street repair and construction of the City of Olympia's various streets. Each year the City will give the Board an annual report on construction activity. Staff also recommends, since it is only the second year, the TBD maintains a large fund balance until they know how much money they will be collecting.

Board Member Buxbaum asked what kind of feedback the TBD was receiving about collections.

Ms. Kirkemo responded that people have called and asked how the TBD can levy this fee without their knowledge. She responded that the TBD has had three articles in the newspaper and three public hearings. There is also a public hearing each time the TBD decides how the money should be spent. When the public hears what projects the money is being spent on they are usually satisfied with the response. People in general want good streets and when they are told the money is going to repair our current infrastructure they seem satisfied.

Board Member Langer asked what the needs for Pavement Management in the community were.

Mr. Riker, City of Olympia Transportation Manager, said the City maintains 200 miles of street system, and over 500 miles of lane miles. They are currently underfunded according to their model. In order to break even they would need a total of three million dollars per year. They will need to extend the time frame for addressing the poor pavements.

Board Member Langer asked what percentage of the Pavement Management budget the TBD represents.

Mr. Riker said it's about 25%. The \$600,000 does not fully fund the poor pavements.

Board Member Langer thanked Mr. Riker for his comments and said that he hopes the public understands the challenges in funding Pavement Management.

President Ottavelli noted that no one appeared for the public hearing.

*Board Member Strub moved, Seconded by Board Member Roe, to adopt the 2011 Plan for Service. **Motion passed unanimously.***

#### **7. Resolution to Adopt 2011 Operating Budget**

*Board Member Langer moved, Seconded by Board Member Roe, to adopt the 2011 Operating Budget. **Motion passed unanimously.***

#### **8. Adopt proposed amendments to Charter/Bylaws**

*Board Member Buxbaum moved, Seconded by Board Member Roe, to adopt the changes to the Charter and Bylaws. **Motion passed unanimously.***

#### **9. Election of President and Vice President of TBD**

Board Member Strub nominated Board Member Rogers for President. Board Member Rogers said she was not interested. Board Member Strub withdrew her nomination. Board Member Buxbaum nominated Board Member Roe for President. Board Member

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Rogers seconded the motion. Board Member Buxbaum said he would be grateful for Board Member Roe's leadership for the Transportation Benefit District. Board Member Roe said she would be honored to serve. Board Member Rogers said Board Member Roe was a wonderful candidate. ***Vote for Board Member Roe was passed unanimously.*** Board Member Roe nominated Board Member Rogers as Vice President. Board Member Langer seconded. Board Member Rogers accepted. Board Member Roe said that she is thrilled to have Board Member Rogers as her Vice President. ***Vote for Board Members Rogers passed unanimously.***

Meeting adjourned at 6:22 p.m.

  
Addison Appleby  
Board Secretary

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