

Transportation Benefit District Board Meeting

Board Members

Craig Ottavelli,
President

Joe Hyer,
Vice President

Jeff Kingsbury

Doug Mah

Joan Machlis

Karen Messmer

Rhenda Strub

Jane Kirkemo
Treasurer

March 10, 2008
Olympia Council Chambers
6:00 p.m.

A G E N D A

1. [Approval of Minutes of February 24, 2009 Transportation Benefit District Board Meeting](#)
2. [PUBLIC HEARING – Rate and Projects to be Funded](#)
(Jane Kirkemo, Treasurer)



**TRANSPORTATION BENEFIT DISTRICT
BOARD**

Olympia, Washington
February 24, 2009
MEETING MINUTES

7

Board Members Present: President Craig Ottavelli, Vice President Joe Hyer, Jeff Kingsbury, Joan Machlis, Doug Mah, Karen Messmer, and Rhenda Strub

Staff Present: Jane Kirkemo

The February 24, 2009 meeting of the Transportation Benefit District was called to order at 9:45 p.m.

Agenda Approval

Boardmember Hyer moved, seconded by Boardmember Mah, to approve the agenda. *Motion passed unanimously.*

1. Approval of Minutes of February 10, 2009 Transportation Benefit District Board Meeting

Boardmember Hyer moved, seconded by Boardmember Kingsbury, to approve the minutes. *Motion passed unanimously.*

2. Establish Fee Amount, Select Projects

Board Action Requested: Evaluate projects and set rates for 2009.

Boardmember Hyer moved, seconded by Boardmember Kingsbury, to implement Option 4, which is to implement a Transportation Benefit District (TBD) with an initial \$20 fee and use the proceeds to fund the following projects, in priority order: 1) Street repair and reconstruction (pavement management) identified in the City of Olympia Capital Facilities Plan as project #0599, in partnership with the City of Olympia; 2) Boulevard Road intersection improvements, identified in the City of Olympia Capital Facilities Plan as project #0628, in partnership with the City of Olympia; 3) Harrison Avenue NW (Mud Bay Road) transportation program, identified in the City of Olympia Capital Facilities Plan as project #0442, in partnership with the City of Olympia; 4) Propose a public hearing date of March 10 at 6:00 p.m.; and 5) Propose a budget for the TBD in 2009-2010, as outlined in the memo. In addition, a dissolution date for the TBD has been determined to be necessary, and so we would set that in 2025, which is the end of the Regional Transportation Plan (one of the projects identified) or until all these projects are completed, whichever comes sooner. Boardmembers Hyer and Kingsbury spoke to the motion.

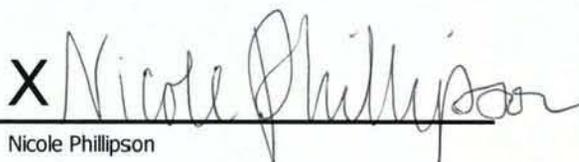
Discussion

- The public hearing will be for funds received in 2009, but it can be noticed for a period beyond that.
- The public hearing will be on the proposed fee amount and projects.
- A public hearing is required every year to outline projects the fee will be spent on.
- Consider completing funding for the Boulevard Road project before funding the Harrison Road project.

Motion passed unanimously.

Ms. Kirkemo indicated she will prepare a notice for a public hearing on March 10, 2009 at 6:00 p.m. that states the proposal to implement a fee of \$20 and lists the projects noted in the motion.

The meeting was adjourned at 10:10 p.m.

X 

Nicole Phillipson
Board Secretary

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TRANSPORTATION BENEFIT DISTRICT BOARD
Olympia, Washington
March 10, 2009

PUBLIC HEARING ON A RATE AND PROJECTS TO BE FUNDED

Craig Ottaveli, Chair
Joe Hyer, Vice Chair

STAFF CONTACT(s):	Jane Kirkemo City of Olympia Administrative Services Director jkirkemo@ci.olympia.wa.us , 360.753.8499 Annaliese Harkin City of Olympia Assistant City Attorney aharkin@ci.olympia.wa.us 360.743.8003
ORIGINATED BY:	Transportation Benefit District Board
OTHERS NOTIFIED:	Legal notice in <i>The Olympian</i>
ATTACHMENTS:	1. Option 4 from previous Board meeting
BUDGET IMPACT/ SOURCE OF FUNDS:	A \$20 per vehicle has been proposed. Estimate receiving \$634,500 per calendar year.
PRIOR BOARD REVIEW:	February 24, 2009

BACKGROUND: In December 2008, the Olympia City Council adopted an ordinance creating the Olympia Transportation Benefit District. A public hearing must be held to allow comment on the proposed fee and projects to be funded.

Analysis and Options: The Board is considering an annual \$20 per vehicle registration fee to be used to help pay for the following projects in priority order:

1. Pavement management on City arterials and major collectors,
2. Boulevard Road intersection improvements, and
3. Harrison Avenue NW Road Improvements.

The Board is proposing to contract with the City of Olympia for construction of the improvements. A dissolution date for the TBD has been set for the earlier of 2025, or until the projects are completed.

Option 4: Implement a TBD with an initial \$20 fee, and use the proceeds to fund the following projects, in priority order:

1. Street Repair & Reconstruction (Pavement Management), identified in the City of Olympia Capital Facilities plan as project #0599, in partnership with the city of Olympia.
2. Boulevard Road Intersection Improvements, identified in the City of Olympia Capital Facilities Plan as project #0628, in partnership with the city of Olympia.
3. Harrison Ave NW (Mud Bay Road) Transportation program, identified in the City of Olympia Capital Facilities Plan as project #0442), in partnership with the city of Olympia.

Funding Strategy -

RCW 36.73's intent suggests 'joint' efforts to achieve transportation goals. To that end, this strategy has the TBD board partnering with the City of Olympia to achieve 3 key projects that will improve mobility, traffic flow, and increase safety citywide.

In the near term (2009-2011), until a stable & reliable revenue stream is realized, available funds will go towards maintaining and improving streets city wide, via the effective pavement management program. The TBD funds alone cannot sustain this entire program, requiring the partnership with the City of Olympia to fully fund the program. Administration & oversight of the project will be contracted to the City of Olympia.

In the near term, the TBD board will also explore other revenue options available to it. A voted measure to add additional revenue from car tabs, a sales tax measure, or a property tax measure in future years could provide significant funding towards projects #2 or #3, and should be fully explored.

In the near term, the TBD will analyze the revenue stream and determine how significant any fluctuations in it may be. Within a couple of years, if the stream is stable, the Board will consider utilizing portions of the stream as either a 'local match' for grants, as a source to bond for projects now and re-pay with future revenues, or simply to fill final gaps in a funding package for projects #2 & #3.

In the long term, revenue streams to the TBD may be split between 1 or more of the listed projects, with the goal being to partner with the City of Olympia and others to complete all projects in the shortest timeframe possible, utilizing all available funding opportunities.

2009 Proposed Budget

Revenue (assumes collections of ¼ of year)	\$150,000.00
Administrative Expense	(\$40,000.00)
<i>(Insurance \$5000, Audit \$5000, Outside Counsel \$5000, Admin Support \$25,000)</i>	
Banked for 2010 Project funding	(\$110,000.00)

2010 Proposed Budget

Revenue (assumes collections of full year)	\$634,500.00
Previously Banked funds	\$110,000.00
Administrative Expense	(\$40,000.00)
<i>(Insurance \$5000, Audit \$5000, Outside Counsel \$5000, Admin Support \$25,000)</i>	
Project #1, Pavement Management, Allocation	\$704,500.00

2011 and beyond Budget

To be Determined by the Board based on near term analysis, outlined above.