Hydrant Meter Requirements

Helpful Information Regarding City of Olympia Hydrant Meters

1. Customer will designate the exact hydrant they want to use.
2. City Staff will lock the meter to the designated hydrant.
3. Meter will remain locked to hydrant during duration of use.
4. Customer is responsible for the meter during the period of use.
5. Customer is responsible if meter is lost, stolen or damaged.
6. Customer shall NOT remove, repair, or replace any parts on the meter.
7. Only designated City Staff will move or remove the meter.
8. The City will bill customers for parts and labor associated with missing or broken parts.
9. It is the customer's responsibility to contact the City when they are done using the meter (360.753.8340).
10. There is up to a five-day waiting period for installation, moving, and/or pick up of a meter.
11. The customer will slowly open and close the hydrant fully when in use to prevent leakage and use the meter gate valve for flow.
12. If there is no payment after 90 days, the City will remove the meter.

QUESTIONS? Please contact City of Olympia
Utility Billing at 360.753.8340
Website: olympiawa.gov

Please complete the hydrant meter application on the next page to start the process.
A deposit is required in order to use a City hydrant meter.

The City of Olympia is committed to the non-discriminatory treatment of all persons in the employment and delivery of services.

Public Works Department
Revised: January 2017

Application – Hydrant Meter Billing

Date: _____

Billing Name: _____

Billing Address: _____

City/State/Zip: _____

Circle Deposit Amount:

$1,000 $250 (Non-profit community event)

Meter Location: _____

Reason for Meter: _____

Contact Name: _____

Contact Phone Number: _____

Office Use Only

****

Customer number: _____

Meter number: _____

Out Date: _____ R = _____ Set By: _____

In Date: _____ R = _____ Removed By: _____

FB Days = _____ Cons = _____ IB Days = _____

Date Deposit Moved: _____ Initial Bill Completed: _____

Date Deposit Applied: _____ Final Bill Completed: _____

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