



Legend:
 * Items submitted by staff
 ♦ Items submitted by committee members
 ♣ 2010 Special Areas of Emphasis/Estimated percent of overall committee effort: 70%
π 2010 Routine Work Items/Estimated percent of overall committee effort: 30%

Title Description	Committee Commitment	Staff Commitment	Scheduled Month	Budget Implications
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The Following Items are Policy Items with Recommendations to Council

<p>2010.01 Storm and Surface Water Utility Strategy and Master Planning**</p> <p>UAC Role: Receive a briefing on strategic planning effort that culminates in the update of the 2003 Storm and Surface Water Master Plan.</p> <p>Deliverable: Provide feedback/recommendation.</p>	90 Minutes	<p>Staff: Rich Hoey/Andy Haub</p> <p>Staff Hrs: 40</p>	March	Strategic direction and master planning can have significant budgetary elements. To be determined.
<p>2010.02 Report 2009 Drop Box Results**</p> <p>UAC Role: Receive update on the Drop Box Program and discuss the future of the Program.</p> <p>Deliverable: Provide feedback and letter to Council concerning the Drop Box Program.</p>	30 minutes	<p>Staff: Dan Daniels</p> <p>Staff Hrs: 18</p>	April	None identified at this time.
<p>2010.03 General Facility Charges (GFC) Update**</p> <p>UAC Role: Receive update on GFC numbers.</p> <p>Deliverable: Make possible recommendation to Council.</p>	30 minutes	<p>Staff: Rich Hoey</p> <p>Staff Hrs: 4</p>	April	Decisions on GFCs will affect wastewater utility capital funding.
<p>2010.04 Reclaimed Water Ordinance Review and Development**</p> <p>UAC Role: Receive a briefing on the existing reclaimed water ordinance (focusing on outdoor ordinance) and staff suggested changes including developing standards for indoor use of reclaimed water.</p> <p>Deliverable: Provide feedback to staff on suggested changes/amendments and provide recommendation to City Council.</p>	1 hour	<p>Staff: Donna Buxton</p> <p>Staff Hrs: 16</p>	May	None at this time.
<p>2010.05 Drinking Water Seasonal Rate Review**</p> <p>UAC Role: Review analysis and options for potential changes to the Drinking Water Utility’s seasonal rate structure for commercial and multi-family customers.</p> <p>Deliverable: Provide a recommendation for City Council on potential changes to drinking water seasonal rates.</p>	1 Hour	<p>Staff: Liz Hoenig</p> <p>Staff Hrs: 40</p>	May	Rate recommendations could have significant impacts on utility revenue and customer bills. These implications are unknown at this time.

<p>2010.06 Bundled Rates for Residential Customers and Cart/Container Replacement Fund**</p> <p>UAC Role: Receive a briefing on Residential Single Bundled Package Rate (Garbage, Recycle and Organics) and on Cart/Container replacement plan.</p> <p>Deliverable: Provide feedback to staff on suggested changes and provide recommendations to City Council.</p>	<p>1 Hour</p>	<p>Staff: Dan Daniels</p> <p>Staff Hrs: 120</p>	<p>June</p>	<p>Budget implications identified during the budget and rate process.</p>
<p>2010.07 New Recycling Requirement Policy & Report on Residential Organics Collection**</p> <p>UAC Role: Review staff suggestion concerning a “soft” recycling requirement for businesses and multi-family requirements and review annual growth on Residential Organics.</p> <p>Deliverable: Provide comments/suggestions to staff and a recommendation to Council.</p>	<p>45 minutes</p>	<p>Staff: Dan Daniels/Ron Jones</p> <p>Staff Hrs: 120</p>	<p>June</p>	<p>No budget implications at this time.</p>
<p>2010.08 Storm and Surface Water Utility Strategy and Master Planning**</p> <p>UAC Role: Receive a briefing on strategic planning effort that culminates in the update of the 2003 Storm and Surface Water Master Plan.</p> <p>Deliverable: Provide feedback/recommendations to staff during process and recommendation to City Council on strategic direction and master plan.</p>	<p>90 Minutes</p>	<p>Staff: Rich Hoey/Andy Haub</p> <p>Staff Hrs: 40</p>	<p>August</p>	<p>Strategic direction and master planning can have significant budgetary elements. To be determined.</p>
<p>2010.09 Capital Facilities Plan Review ^π</p> <p>UAC Role: Review <i>Capital Facilities Plan</i>.</p> <p>Deliverable: Provide comments/recommendations to the Planning Commission and Council regarding priorities, level of service standards, and appropriate funding levels to ensure consistency with approved Master Plans.</p>	<p>90 Minutes</p>	<p>Staff: Fran Eide, Kin Tam, and Rich Hoey</p> <p>Staff Hrs: 30</p>	<p>August</p>	<p>Budget implications identified during development of the <i>Capital Facilities Plan</i>.</p>
<p>2010.10 Report on Drop Box Program for first six month of 2010**</p> <p>UAC Role: Receive update on activity and revenues for the first six months of 2010 for Drop Box Program.</p> <p>Deliverable: Provide feedback and guidance concerning Drop Box Program. Possible letter to Council.</p>	<p>30 minutes</p>	<p>Staff: Dan Daniels</p> <p>Staff Hrs: 20</p>	<p>September</p>	<p>No budget implications at this time.</p>
<p>2010.11 Customer Rates Review ^π</p> <p>UAC Role: Review staff recommendations for 2011 utility rates.</p> <p>Deliverable: Provide a recommendation to Council regarding the 2010 utility rates.</p>	<p>2 hours</p>	<p>Staff: Rich Hoey/Dan Daniels</p> <p>Staff Hrs: 40</p>	<p>October</p>	<p>Budget implications identified during the budget and rate process.</p>



<p>2010.12 2011 Work Plan Development[†]</p> <p>UAC Role: Discuss and generate project ideas and coordinate with Public Works staff on a work plan proposal.</p> <p>Deliverable: Develop a prioritized work plan of projects for 2010 in collaboration with Public Works staff to present to the General Government Committee and Council.</p>	<p>30 Minutes</p>	<p>Staff: Rich Hoey</p> <p>Staff Hrs: 4</p>	<p>October</p>	<p>None.</p>
<p>2010.13 2011 Work Plan Development[†]</p> <p>UAC Role: Review and approve FINAL Work Plan to present to General Government Committee and Council.</p> <p>Deliverable: Develop a prioritized work plan of projects for 2010 in collaboration with Public Works staff to present to the General Government Committee and Council.</p>	<p>1 hour</p>	<p>Staff: Rich Hoey</p> <p>Staff Hrs: 1</p>	<p>December</p>	<p>None.</p>
<p>The Following Items are for UAC Review</p>				
<p>2010.14 Toward Zero Waste: Olympia’s Waste ReSources Plan 2008-2013^{**}</p> <p>UAC Role: Review Plan in detail for new UAC members.</p> <p>Deliverable: Informational only.</p>	<p>30 minutes</p>	<p>Staff: Dan Daniels</p> <p>Staff Hrs: 8</p>	<p>February</p>	<p>No budget implications.</p>
<p>2010.15 Brewery Rights Update^{**}</p> <p>UAC Role: Receive briefing, including history on process of obtaining brewery rights and future plans.</p> <p>Deliverable: Informational only at this time.</p>	<p>45 Minutes</p>	<p>Staff: Rich Hoey</p> <p>Staff Hrs: 6</p>	<p>February</p>	<p>No budget implications at this time.</p>
<p>2010.16 UAC 2010 Work Plan Review/New Member Orientation[†]</p> <p>UAC Role: Review revised UAC Work Plan for 2010 and discuss best approach for new member orientation.</p> <p>Deliverable: Feedback to staff on new member orientation.</p>	<p>45 Minutes</p>	<p>Staff: Rich Hoey</p> <p>Staff Hrs: 4</p>	<p>February</p>	<p>None.</p>
<p>2010.17 NPDES Annual Report^{**}</p> <p>UAC Role: Review NPDES Annual Report as part of the official public involvement process as required by the City’s Permit.</p> <p>Deliverable: Review and provide recommendations to staff.</p>	<p>30 Minutes</p>	<p>Staff: Joe Roush</p> <p>Staff Hrs: 3</p>	<p>March</p>	<p>None.</p>



<p>2010.18 Update on Waste ReSources Reserve Fund Finance Committee presentation**</p> <p>UAC Role: Receive update on presentation.</p> <p>Deliverable: Informational only.</p>	<p>30 minutes</p>	<p>Staff: Dan Daniels</p> <p>Staff Hrs: 40</p>	<p>April</p>	<p>No budget implications.</p>
<p>2010.19 State Gray Water Rule Update**</p> <p>UAC Role: Receive update on draft state gray water rule from City staff participating on state rule committee.</p> <p>Deliverable: Provide feedback to staff that can be included in Olympia’s comments on the draft rule.</p>	<p>30 Minutes</p>	<p>Staff: Donna Buxton</p> <p>Staff Hrs: 8</p>	<p>May</p>	<p>No budget implications.</p>
<p>2010.20 Open Agenda</p>			<p>July</p>	<p>No budget implications at this time.</p>
<p>2010.21 Operating Budget Review^π</p> <p>UAC Role: Review for consistency with Master Plans.</p> <p>Deliverable: Informational –understand the proposed budgets as they pertain to utility goals and customer rates.</p>	<p>2 hours</p>	<p>Staff: Rich Hoey/Dan Daniels</p> <p>Staff Hrs.: 40</p>	<p>September</p>	<p>None identified. Information only.</p>
<p>2010.22 Open Agenda</p>			<p>November</p>	<p>No budget implications at this time.</p>
<p>2010.23 Budd Inlet Water Quality Clean-up Plan (TMDL Process)**</p> <p>UAC Role: Receive Update on the on-going TMDL implementation plan, and the City/Utility’s role in the process.</p> <p>Deliverable: Informational -TMDL implementation process sets the stage for addressing bacterial, nutrient, and dissolved oxygen issues in Budd Inlet. The Plan will influence our Utility priorities.</p>	<p>45 Minutes</p>	<p>Staff: Andy Haub</p> <p>Staff Hrs: 5</p>	<p>December</p>	<p>None at this time.</p>
<p>2010.24 Officer Elections^π</p> <p>UAC Role: Elect 2011 officers.</p> <p>Deliverable: New or re-elected UAC officers for 2010.</p>	<p>30 minutes</p>	<p>Staff :Rich Hoey</p> <p>Staff Hrs: 1</p>	<p>December</p>	<p>None.</p>