



## BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

Wednesday, November 18, 2009

6:15 p.m. to 8:15 p.m.

Associates Building  
825 Legion Way, SE

### PROPOSED AGENDA

1.	Call to Order	2 minutes	6:15 – 6:17
2.	Approval of Agenda	3 minutes	6:17 – 6:20
3.	Approval of October 28, 2009, Minutes	5 minutes	6:20 – 6:25
4.	Public Communication and Announcements from Members	10 minutes	6:25 – 6:35
5.	Improving Public Pathways Draft Proposal	60 minutes	6:35 – 7:35
6.	BPAC 2010 Proposed Work Plan	15 minutes	7:35 – 7:50
7.	Meeting Evaluation	5 minutes	7:50 – 7:55

*See attached for background to agenda items.*

#### Membership and Officers

John Koch, Chair

Christopher Jennings

Robert Kam

Rick O'Neill

Jason Mahr

Rob Richards

Joseph Ott

Ed Rutledge

Carolyn Newsome

Mike Kretzler

Christopher Aiken

Larry Leveen (informal Planning Commission liaison)

**Staff Contact:** Kerry Tarullo, Public Works Department, 753-8575

#### Attachments

1. Draft October Meeting Minutes
2. Improving Public Pathways: Introduction, Guidelines, Application, and Agreement
3. Draft BPAC 2010 Proposed Work Plan

**Next Meeting (Typically the 4<sup>th</sup> Wednesday of the Month):**

- December 9, 2009

## Background to Agenda Items for November 18, 2009.

4. **Public Communications and Announcements from Members:** During this time, members of the public can share comments with the committee. Committee members and staff can use this time to make announcements.
5. **Improving Public Pathways (Neighborhood Connections) Draft Proposal:** A program that helps residents to improve public pathways (also known as “neighborhood connections”) was discussed at the Council’s Land Use and Environment Committee (LUEC) in September.

The LUEC directed BPAC to work with neighborhood associations to further develop the Public Pathways program. The BPAC discussed draft program materials at the October 28 BPAC meeting. On November 9, draft program materials were sent to Neighborhood Association representatives along with an invitation to attend the November 18 BPAC meeting to share their input.

Attached are draft program materials for the BPAC to review: an introduction sheet, guidelines, an application form and agreement form. A few legal questions are still being pursued, particularly related to the agreement.

Staff is recommending that the program be pursued as a pilot in 2010, to gain experience with the process and impacts to staff time and city budgets. In 2010 during the pilot, two projects will be considered.

BPAC is asked to consider neighborhood association representatives input and make and final adjustments to the program. BPAC is asked to consider supporting a pilot project in 2010.

Staff will be briefing the LUEC on program development on Monday, November 16. Please see the link for the staff report and materials for that meeting.

[http://www.olympiawa.gov/documents/CouncilPackets/20091116/L\\_PublicPathwaysSTF.pdf](http://www.olympiawa.gov/documents/CouncilPackets/20091116/L_PublicPathwaysSTF.pdf)

6. **BPAC 2010 Proposed Work Plan:** As our City deals with the tough budget cuts, we are finding ways to cut down on staff time and expenses. Steve Hall, City Manager, notified advisory committee Chairs and staff supports in early November that committees will have to cut down on workloads to minimize staff time spent on committee items. John Koch, BPAC Chair, met with Kerry and Sophie to draft BPAC’s 2010 work plan. Now that the Mobility Strategy and Bicycle Master Plan work is winding down, our workload already looks smaller. We propose going to six meetings per year instead of twelve, holding meetings every other month. This will be a time for input and discussion on the City Manager’s direction. Please see the draft 2010 BPAC Work Plan, which is attached.
7. **Meeting Evaluation:** This is an opportunity to discuss what went well in this meeting and what could be improved in future meetings.