



Olympia Police Department
Claim for Found Property

TO MAKE A CLAIM, PLEASE PROVIDE THE FOLLOWING INFORMATION:

DATE FOUND: _____ LOCATION WHERE FOUND: _____

DESCRIPTION OF FOUND PROPERTY: _____

NAME OF CLAIMANT DOB

ADDRESS PHONE

**ANY CLAIM FOR FOUND PROPERTY MUST BE MADE WITHIN
7 DAYS OF FINDING SAID PROPERTY.**

Upon receipt of the Claim for Found Property, the Olympia Police Department will advertise the found item in the local newspaper at least once a week for a period of two weeks.

After 60 days, if no owner has come forward and established claim to the property, the Olympia Police Department will contact you via mail and/or phone and advise that the property may be released to you. *A fee of \$10 will be charged pursuant to RCW 63.21.030. If the market value of the property is less than \$10, no fee will be required.*

You will have 30 days in which to claim the property after having been notified that it is available to be released to you. If you do not retrieve the property within the 30 days, your claim will have expired and the property will be disposed of in accordance with Washington State Law.

I have read this form and understand its terms.

Signature

Date

MAIL TO:
OLYMPIA POLICE DEPARTMENT
ATTN: EVIDENCE OFFICE
P.O. BOX 1967
OLYMPIA, WA 98507-1967

OR FAX TO: (360)570-3704