

City of Olympia Committee on Diversity & Equity Team Charter

Purpose

The City of Olympia Committee on Diversity & Equity will advocate and promote equality and diversity within the organization, celebrate and encourage diversity in the community through educational programs, and conduct research to define community issues in order to suggest appropriate changes to City ordinances and policies.

Stakeholders/Partners

Olympia City Council
City Manager and Executive Team
City Employees
Community Organizations Concerned with Human Rights
Olympia Community At-Large

Scope & Objectives

The Committee on Diversity & Equity will:

- Promote and celebrate public awareness of human rights issues through educational programs and activities.
- Work to raise the level of awareness and sensitivity to human rights issues throughout City government.
- Cooperate and partner with community agencies focused on human rights to aid in developing training, educational events, and recommendation for changes to City ordinances or policies.
- Identify and seek to implement best practices of other Human Rights/Relations Committees across the country.
- Maintain awareness of current human rights issues and events.

Membership

The City of Olympia Committee on Diversity & Equity will be comprised of City employees, with the Assistant City Manager serving as Chair of the Committee.

Members of the committee will be selected by the Assistant City Manager on a voluntary basis and serve one-year terms. Members may be re-appointed to serve multiple terms.

Members will be responsible for attending all committee meetings, participating in group discussions, assisting with research, and participating in educational activities.

Committee Members include:

- Jay Burney, Executive Office
- Hyun Allister, Human Resources
- Corey Johnson, Police Department
- Shelby Nutter, Police Department
- Jeanelle Stull, Police Department
- Mike Buchanan, Fire Department
- Jennifer Lee, Community, Planning & Development
- Christian Enoch, Community, Planning & Development
- Laura Keehan, Parks, Arts & Recreation Department
- Luke Burns, Parks, Arts & Recreation Department
- Daisy Curley, Public Works
- Olivia Salazar de Breaux, Public Works
- Kristina Irelan, Public Works
- Kerri Burnell, Administrative Services

Decision Making

The Committee on Diversity & Equity is advisory to the City Council and City Manager. The Committee's work plan and activities will be approved by the City Manager. Proposed changes to City ordinances must be approved by the City Council.

Meeting Frequency

The Committee will, at a minimum, meet monthly. Additional meetings will be added based on the nature of their work plan.

Communication

The Committee will establish and maintain a webpage that will provide up-to-date information on membership, contact information, and committee activities.

Additionally, the Committee will utilize flyers, email, and community meetings and trainings to deliver on its approved work plan.

The Committee's work plan, along with any suggested changes to City policies, will be shared with, and approved by the City Manager. Any/all suggestions for changes to City ordinances will be communicated to, and approved by the City Council.