



November 5, 2018

Jeff Pantier  
Hatton Godat Pantier  
3910 Martin Way E STE B  
Olympia WA 98506

**SUBJECT: Substantive Review Information Request**  
**Project Name: Village at Cain Road**  
**Project Number: 18-3178**

Dear Jeff,

The Site Plan Review Committee (SPRC) has completed a substantial review of your project and has determined that additional information and/or revisions are necessary in order to continue with the review. There may be overlapping or similar substantive comments, please pardon any redundancy.

I have attached five documents pertinent to this request for additional information. Please read the table carefully for instructions on how to respond to reviewer comments (Item 1).

1. The Substantive Review Table
2. Safe Walking Routes Memo, 2003
3. Village at Cain Road Address Map
4. Washington State Department of Ecology Comments
5. Thurston County Environmental Health Comments

**Please submit the requested information within six (6) months of the date of this letter, or by Monday November 6, 2019.** Pursuant to OMC 18.72.060, "Any information necessary to complete or to supplement an application must be submitted within six (6) months of the date of the notice describing such deficiency. Should such information not be timely received, the application shall be null and void.

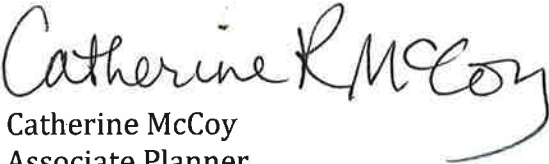
The land use approval review "clock" has been stopped as of this writing, and will continue once all items have been addressed and submitted at a regularly scheduled land use re-intake meeting. The information requested in the Substantive Review Table (spreadsheet) must be depicted on one set of plans or submitted for review prior to Land Use Approval. Please add your response(s) to the spreadsheet and submit with your revisions.

## **NEXT STEPS**

- When you are ready, contact our office to schedule a (revision) intake appointment to submit your revised materials. Contact Jennifer Lee, Program Assistant, (360) 570-3762, [jlee@ci.olympia.wa.us](mailto:jlee@ci.olympia.wa.us).
- At the appointment, please be prepared to submit both electronic (**all** items on memory stick/flash drive) and hardcopy plans and materials.
- Submit the following hardcopy items:
  - **One (1) copy of a detailed written response to each item in the review table (please enter comments directly into the "18-3178 Subst Rvw Tbl" spreadsheet provided).** Include the document with the electronic files, in MS Word file format;
  - Comments and revisions shall be reflected **on all plan sheets affected**;
  - Two (2) full size sets of plans (24x36);
  - Two (2) 11x17 size sets of plans;
  - One (1) hardcopy of any revised or updated report, study, plan (i.e., biological assessment, grading plan, erosion control plans, etc.).

If you would like to schedule a meeting to discuss the contents herein, I can be reached by calling (360) 570-3776, or emailing [cmccoy@ci.olympia.wa.us](mailto:cmccoy@ci.olympia.wa.us).

Sincerely,

  
Catherine McCoy  
Associate Planner

### **Attachments:**

1. 18-3178 Substantive Review Table
2. Safe Walking Routes Memo, 2003
3. Village at Cain Road Address Map
4. ECY Comments
5. Thurston County Environmental Health Comments