

COMMUNITY AND ECONOMIC REVITALIZATION COMMITTEE 2014 DRAFT WORK PLAN
(Last Updated 2/5/2014)

COMMUNITY AND ECONOMIC REVITALIZATION Committee Work Plan items:

1. **Martin Way Planning Process** - April, December
2. **Annual Annexation Report** - October
3. **Annual review of changing market dynamics and Opportunity Sites.** October
4. **Develop relationships with property owners in Opportunity Areas and other stakeholders to learn about their interests and short-term and long-term development goals.** Future
5. **Convene a development roundtable.** March 20, May 22, September Event
6. **Consider the Comp Plan from an Economic Development Perspective** - review the Economy Chapter March
7. **Consider the role of the CFP from an Economic Development Perspective and in moving the Opportunity Sites forward.** March 20, June 12
8. **Meet with the Planning Commission on how to make use of the information about the 5 opportunity sites with their activities.** June
9. **Consider subarea/focus area planning efforts for the Kaiser/Harrison and Division/Harrison areas.** August
10. **Clarify the City's development toolkit.** September
11. **Work with the CAC to guide the development of the Community Renewal Process downtown.** January - June
 - a. **CRA Ad Hoc Committee Guiding Principles for Isthmus Planning**
 - b. **Isthmus Property Owners Meeting** -- February
 - c. **Citizens Advisory Committee Meeting** - March
 - d. **Urban Design Charrette** - April
 - e. **Design Charrette report out and next steps recommendation to City Council** - May
12. **Finalize the CRA Process, Public Involvement and Budget for presentation to City Council.** February 12, March 6, March 20, April 1st City Council
13. **Finalize the CRA Plan** August -- December
14. **Section 108 Loan Program Oversight** - Ongoing, as needed.
15. **Proactive Community Development Process** - Ongoing

Issue	Staff Responsible	Referred By	Status and Notes
Thursday January 30, 2014 4:30 to 5:30			
1. Consider Meeting Schedule and Work Plan	Keith Stahley	CRA Ad Hoc Comm	
2. Status Report and Update on CRA Process	Keith Stahley	CRA Ad Hoc Comm	
3. Consider CRA Ad Hoc Committee Name	Keith Stahley	CRA Ad Hoc Comm	
Thursday February 6, 2014 (Meet with Isthmus Property Owners - not a public meeting)			
1. Review Status of CRA	Lorelei Juntunen	City Council	
2. Consider Guiding Principles	Lorelei Juntunen	City Council	
3. Review Workshop Process	Lorelei Juntunen	City Council	
4. Commitment to Participate	Lorelei Juntunen	City Council	
Wednesday February 12, 2014 4:30 to 6:30			
1. Isthmus Charrette Process	Keith Stahley	CRA Ad Hoc Comm	Property owner feedback, guiding principles.
2. CRA Process	Keith Stahley	CRA Ad Hoc Comm	Consider CRA process required to finish plan.
Thursday March 6, 2014 4:30 to 6:00			
1. CRA Process	Keith Stahley	CRA Ad Hoc Comm	Consider CRA process required to finish plan.
2. Isthmus Charrette Process	Keith Stahley	CRA Ad Hoc Comm	Property owner feedback, guiding principles.
3. Consider Econ. Dev. And Comp Plan	Keith Stahley	CRA Ad Hoc Comm	Review Economic Chapter of the Comp Plan.

Thursday March 6, 2014 (CAC Meeting 6:30 to 9:00 - Potential CRA Ad Hoc Committee Meeting)			
1. Review Status of CRA	Lorelei Juntunen	City Council	
2. Consider Guiding Principles	Lorelei Juntunen	City Council	
3. Review Workshop Process	Lorelei Juntunen	City Council	
4. Commitment to Participate	Lorelei Juntunen	City Council	
5.			
Thursday March 20, 2014 4:30 to 6:30			
1. Finalize CRA Process for City Council Consideration	Keith Stahley	CRA Ad Hoc Comm	Finalize the CRA Process, Public Involvement and Budget for presentation to City Council April 1st
2. Finalize Isthmus Charrette Process	Keith Stahley	CRA Ad Hoc Comm	Property owner feedback, guiding principles.
Saturday April 12, 2014 9:00 to 12:00 (CAC/Property Owners Urban Design Workshop- Potential CRA Ad Hoc Committee Meeting)			
1. Conduct Urban Design Charrette	Lorelei Juntunen	City Council	
Thursday April 17, 2014 4:30 - 6:00			
1. Debrief Urban Design Charrette	Keith Stahley	CRA Ad Hoc Comm	
2. Debrief City Council Meeting	Keith Stahley	CRA Ad Hoc Comm	
3. Martin Way Corridor Study Status Report	Cari Hornbein/Sophie Stimson	CRA Ad Hoc Comm	
4. Consider Role of the Opportunity Sites in CFP Process	Keith Stahley	CRA Ad Hoc Comm	Review the CFP in relationship to the six opportunity sites.
5. Consider next steps to implement opportunity sites and properties of interest	Keith Stahley	CRA Ad Hoc Comm	Consider convening property owners, developers, financiers in a roundtable discussion - coordinate

			with EDC.
Thursday May 15, 2014 6:30 - 9:00 CAC Design Scenario Review- Potential CRA Ad Hoc Committee Meeting			
1. Review Design Scenarios with the CAC	Lorelei Juntunen, John Fregonese	City Council	Provide feedback to the CRA Ad Hoc Committee on what worked and what should be incorporated into future plans.
2. Consider next steps in the CRA process	Keith Stahley	City Council	What is the role of the CAC in ongoing public engagement and outreach around the CRA Plan.
Thursday May 22, 2014 4:30 - 6:00			
1. Debrief CAC Meeting and consider next steps in the CRA process	Keith Stahley	CRA Ad Hoc Comm	How do we use the Isthmus design work. Do we move forward with public engagement towards finalization of the CRA Plan.
2. Continue to consider Developer Roundtable	Keith Stahley	CRA Ad Hoc Comm	Engage EDC
3. Proactive Approach to Community Development	Keith Stahley	CRA Ad Hoc Comm	Hear report on outcomes from CPD Lean Academy
Thursday June 12, 2014 6:30 - 9:00			
1. Planning Commission Finance Subcommittee/CRA Ad Hoc Joint Meeting	Keith Stahley	CRA Ad Hoc Comm	Joint Meeting PC Finance Subcom.
2. Consider Econ. Dev. and Comp Plan	Keith Stahley	CRA Ad Hoc Comm	Review Economic Chapter of the Comp Plan. Discuss with PC Fin. Sub.
July 17, 2014 4:30 - 6:00			
1. Subarea/Focus Area Planning	Keith Stahley	CRA Ad Hoc Comm	Consider scope of focus area planning for Kaiser/Harrison or Division/Harrison. Budget

			implications.
2. Consider Role of the Opportunity Sites in CFP Process	Keith Stahley	CRA Ad Hoc Comm	Review the CFP in relationship to the six opportunity sites. Budget implications.
August 21, 2014 4:30 - 6:00			
1. Consider Draft of the CRA Plan	Lorelei Juntunen	CRA Ad Hoc Comm	Consider first draft of the CRA Plan
2. Clarify Development Tool Kit	Keith Stahley/Abe Farkas	CRA Ad Hoc Comm	Review Economic Development Tool Kit and consider additions, modifications and clarifications
September 18, 2014 6:00 - 9:00			
1. Developers Roundtable	Keith Stahley		Facilitated by the EDC
October 16, 2014 4:30 - 6:00			
1. Debrief Developers Roundtable	Keith Stahley/Michael Cade	CRA Ad Hoc Comm	
2. Annual Opportunity Site Review	Keith Stahley	CRA Ad Hoc Comm	Consider priorities for 2015.
3. Annexation Report	Todd Stamm	CRA Ad Hoc Comm	
4. Consider Draft of the CRA Plan	Lorelei Juntunen	CRA Ad Hoc Comm	
November 13, 2014 4:30 - 6:00 (Special meeting due to Thanksgiving)			
1. Review Draft of the CRA Plan	Lorelei Juntunen	CRA Ad Hoc Comm	
2.			
December 4, 2014 4:30 - 6:00 (Special meeting due to Christmas)			
1. Martin Way Planning Process	Cari	CRA Ad Hoc Committee	Status Report on the Martin Way

	Hornbein/Sophie Stimson		Planning Work
2. Finalize Draft CRA Plan	Lorelei Juntunen	CRA Ad Hoc Comm	Review and approve draft of CRA Plan for consideration by City Council
3.			
Future Items Date TBD			
1. Develop relationships with property owners in Opportunity Areas and other stakeholders			Learn about their interests and short-term and long-term development goals.

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