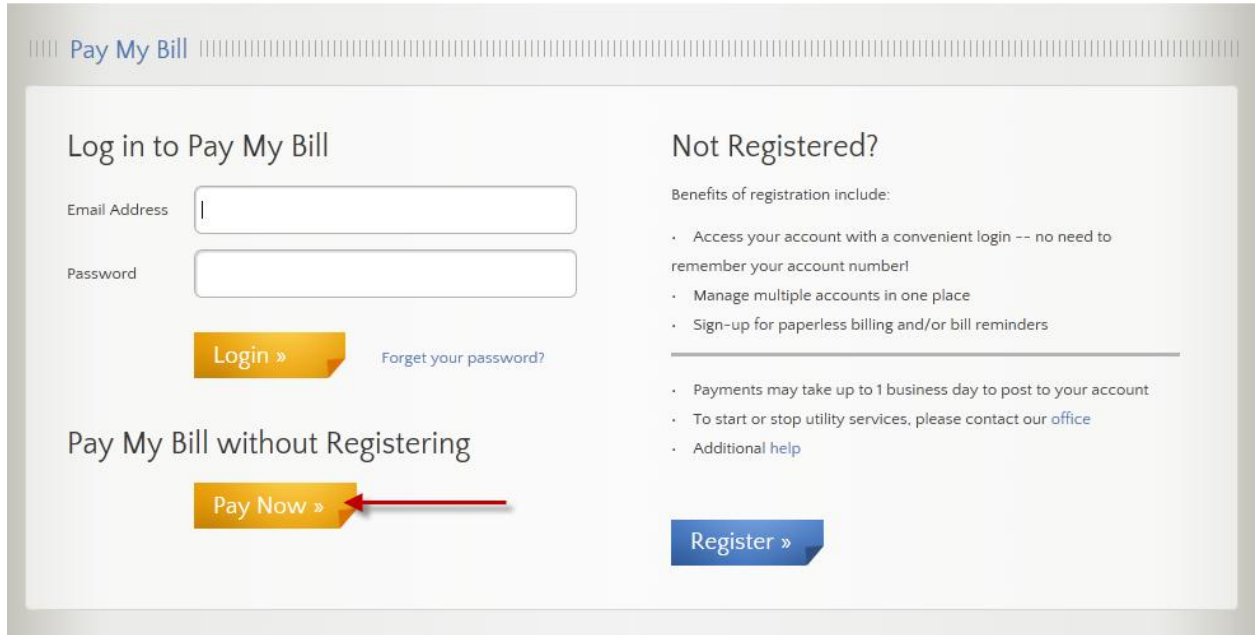


## How to Quick Pay/Pay Now

1. From the Utility Billing home page, click **Pay Now**.



Pay My Bill

### Log in to Pay My Bill

Email Address

Password

[Login »](#) [Forgot your password?](#)

### Pay My Bill without Registering

[Pay Now »](#)

### Not Registered?

Benefits of registration include:

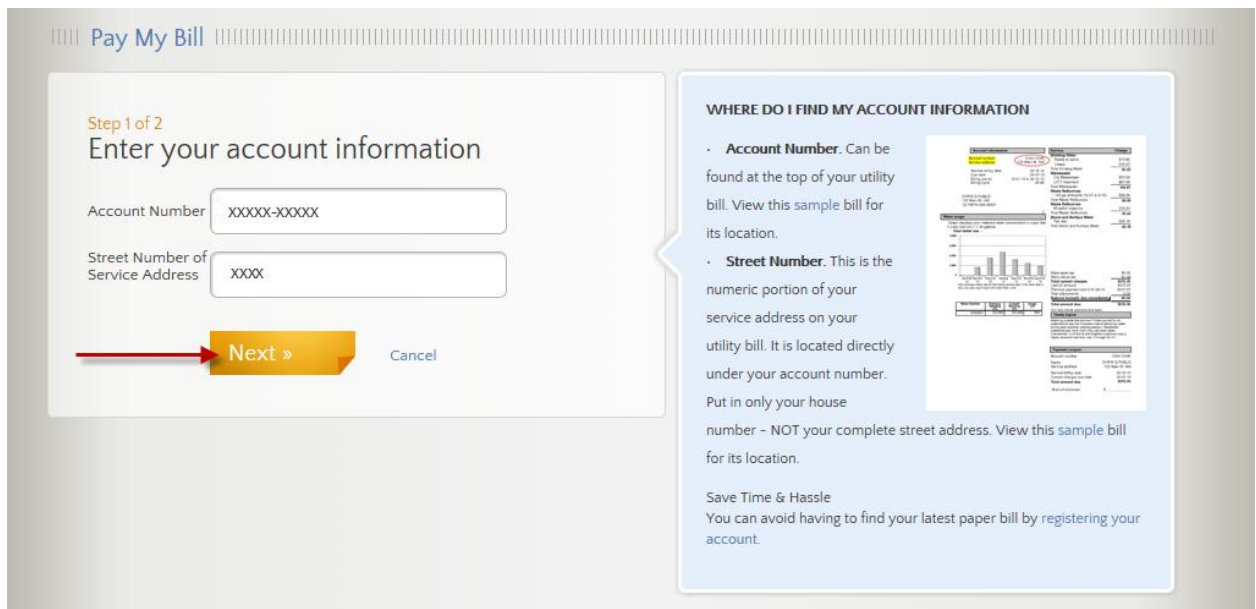
- Access your account with a convenient login -- no need to remember your account number!
- Manage multiple accounts in one place
- Sign-up for paperless billing and/or bill reminders

---

- Payments may take up to 1 business day to post to your account
- To start or stop utility services, please contact our office
- Additional help

[Register »](#)

2. Enter the **Account Number** (including dashes) and **Street Number of Service Address** in the available text boxes. The **Account Number** can be found at the top of your utility bill. The **Street Number** is the numeric portion of your service address on your utility bill. It is located directly under your account number. Put in only your house number - NOT your complete street address. When finished click **Next**.



Pay My Bill

Step 1 of 2

### Enter your account information

Account Number

Street Number of Service Address

[Next »](#) [Cancel](#)

#### WHERE DO I FIND MY ACCOUNT INFORMATION

- **Account Number.** Can be found at the top of your utility bill. View this [sample bill](#) for its location.
- **Street Number.** This is the numeric portion of your service address on your utility bill. It is located directly under your account number. Put in only your house number - NOT your complete street address. View this [sample bill](#) for its location.

Save Time & Hassle  
You can avoid having to find your latest paper bill by registering your account.

3. Select the radio button for how you would like to pay.

Step 2 of 2:  
How would you like to pay?

---

With My Credit Card  
 From My Bank Account

4. Enter the amount in the **Pay This Amount** text box.


Enter your payment information

---

**Payment Summary**

**Account Info** XXXXX-XXXXX  
XXXX 7TH AVE SE

**Amount Due** **\$260.13**  
due on 10/6/2011  
pending payment of 69.13

 Pay This Amount: \$  ←

5. Enter your billing information. When finished click **Submit Payment**.

## Enter your billing information

Email a copy of my receipt to  (optional)

### Billing Address

Name on Card


Address Line 1

Address Line 2  (optional)

City, State   ▼

Zip Code


### Card Information

Card Type  VISA    DISCOVER

Card Number

Expiration Date  ▼  ▼

CVV  [? What's This?](#)




6. If the payment is accepted, you will be taken to the approved payment page. From here you can print a confirmation receipt, or pay another bill. You can also decide to register for an account to simplify the bill paying process.

||||| [Pay Your Bill](#) |||||

---

Thank you. Your payment has been submitted.



---

**Payment Result:**  **Approved**

**Payment Amount:** **\$260.13**

**Account Info:** XXXXX-XXXXX  
XXXX 7TH AVE SE

**Confirmation #:** f41c2


 [Print this Confirmation »](#)  [Pay Another Bill »](#)

---

Save Time By Registering.

---

Hate searching around for your account number every month?  
Simplify paying your bill by registering your account..




**Account Info:** XXXXX-XXXXX  
XXXX 7TH AVE SE

**Email Address:**

**Confirm Email:**

**Password:**

**Confirm Password:**

 [Register »](#)

7. You will also receive an electronic receipt in your email.

## Payment Confirmation from City of Olympia

Thank you for your online CreditCard payment of \$260.13 made on 02/27/2013.

Your confirmation number is **f41c2**.

### City of Olympia

601 4th Ave E  
Olympia, WA 98507-1967  
Phone: (360) 753-8340

Fax:

[Contact Us](#)

### Hours

Monday - Friday from 8:00 a.m. -  
5:00 p.m., except for [City  
recognized holidays](#)

[Privacy Policy](#)