

CITY OF OLYMPIA, WASHINGTON
RESOLUTION NO. _____ M-1732

A RESOLUTION relating to rules regarding the disclosure of public records, specifically designating the City Clerk as the public records officer and authorizing the City to adopt and maintain procedures covering the public disclosure of records.

WHEREAS, 42.56 RCW contains the Public Records Act which provides for the dissemination of public records upon request, subject to certain exemptions provided by law; and

WHEREAS, RCW 42.56.580 requires local agencies to appoint and publicly identify a public records officer to whom members of the public may address requests for public records and who will oversee the agency's compliance with the public records disclosure requirements of 42.56 RCW; and

WHEREAS, RCW 42.56.040 requires local agencies to publish procedures;

NOW, THEREFORE, BE IT RESOLVED that the City of Olympia hereby designates the City Clerk as the public records officer. The City Clerk may designate others to perform certain duties of the public records officer, as necessary.

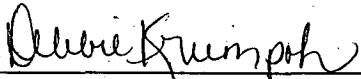
The City Manager shall administratively adopt and maintain procedures regarding public records disclosure. Such procedures may be reviewed and updated from time to time.

PASSED BY THE OLYMPIA CITY COUNCIL this 7th day of July 2009.



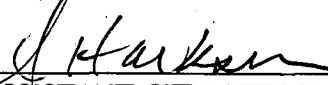
MAYOR

ATTEST:



CITY CLERK

APPROVED AS TO FORM:



ASSISTANT CITY ATTORNEY