

PLANNING COMMISSION SPECIAL MEETING  
Olympia, Washington  
February 8, 2012

COMPREHENSIVE PLAN UPDATE COMMITTEE

---

DIRECTOR'S  
RECOMMENDATION:                    Receive briefing from staff as described below.

---

STAFF CONTACT:                    Stacey Ray, Associate Planner, 360.753.8046

ORIGINATED BY:                    Community Planning and Development Department

PRESENTERS AND  
OTHERS NOTIFIED:                Stacey Ray, Associate Planner (presenter)  
Jason Robertson, J Robertson and Company (presenter)  
Amy Buckler, Associate Planner  
Jennifer Kenny, Associate Planner

ATTACHMENTS:                    N/A

BACKGROUND:                    This meeting is dedicated to the Comprehensive Plan (Plan) periodic update process, with an emphasis on the public involvement for the initial release of the Comprehensive Plan Update in April. The draft being released in April is not associated with a formal hearing, and was developed by staff (Staff Draft).

This initial release is intended to provide an informal opportunity for the community to comment on proposed updates and become familiar with the new design and streamlined format of the Plan. Staff seeks valuable feedback and to confirm that the proposed updates to the Plan thoroughly address the Scope of the Update approved by City Council in 2010, and reflect the community input gathered during phase one and two of *Imagine Olympia*.

---

ANALYSIS AND OPTIONS:        Staff is working closely with consultant Jason Robertson, J Robertson and Company, to design public involvement opportunities that engage a diverse cross-section of the Olympia community, and result in valuable and constructive feedback on the proposed Plan updates.

The details of this process are still being determined, but in general it is likely to include two public forums with opportunities for community members to review the updates and engage in in-depth discussions with the team of staff writers. Staff would also like to introduce an Action Plan framework to affirm for the community that their ideas for implementing the Comprehensive Plan were heard and will form the basis for developing the content of the Action Plan in 2013.

At this time, staff is seeking from Commissioners feedback on preliminary design concepts for seeking public involvement for review of the Staff Draft. Staff is also seeking from Commissioners a desired

role or level of involvement during this stage. (Discussion and development of the Planning Commission's hearing and associated public involvement is scheduled for April.) The feedback received will be used to refine the proposal, and staff will return to CPU to provide a final briefing on March 14.

**Action:**

No actions required; briefing only. Staff is seeking general feedback from Commissioners on the Staff Draft public involvement proposal.

---