Hydrant Meter Requirements

Helpful Information Regarding City of Olympia Hydrant Meters

1. Customer will designate the exact hydrant they want to use.
2. City Staff will lock the meter to the designated hydrant.
3. Meter will remain locked to hydrant during duration of use.
4. Customer is responsible for the meter during the period of use.
5. Customer is responsible if meter is lost, stolen or damaged.
6. Customer shall NOT remove, repair, or replace any parts on the meter.
7. Only designated City Staff will move or remove the meter.
8. The City will bill customers for parts and labor associated with missing or broken parts.
9. It is the customer’s responsibility to contact the City when they are done using the meter (360.753.8340).
10. There is up to a five-day waiting period for installation, moving, and/or pick up of a meter.
11. The customer will slowly open and close the hydrant fully when in use to prevent leakage and use the meter gate valve for flow.
12. If there is no payment after 90 days, the City will remove the meter.

QUESTIONS? Please contact City of Olympia Utility Billing at 360.753.8340
Website: olympiawa.gov

Please complete the hydrant meter application on the next page to start the process. A deposit is required in order to use a City hydrant meter.

The City of Olympia is committed to the non-discriminatory treatment of all persons in the employment and delivery of services.
Application – Hydrant Meter Billing

Date: ________________

Billing Name: ________________________________________________________________

Billing Address: __________________________________________________________________

City/State/Zip: __________________________________________________________________

Circle Deposit Amount (Non-profits pay $250/all others $1,000):

$1,000     $250 (non-profit only)

Meter Location: ________________________________________________________________

Contact Name: ________________________________________________________________

Contact Phone Number: _______________________________________________________

Office Use Only

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Customer number: _______________________

Meter number: _________________________

Out Date: _______  R = _______  Set By: _________

In Date: _________  R = _______  Removed By: _________

FB Days = _________  Cons = _________  IB Days = _________

Date Deposit Moved: _________  Initial Bill Completed: _________

Date Deposit Applied: _________  Final Bill Completed: _________

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Revised August 2013