CALL FOR ART

Olympia City Hall Interior
The City of Olympia is seeking to purchase original studio art, 2-dimensional or low relief wall mounted art, for permanent installation, created and submitted by experienced artists who reside or create their work in a studio within 30 miles of the new City Hall in Olympia. Works of art will be considered for four (4) specific walls inside the new City Hall.

Total Budget: Up to $35,000 total (for 4 locations)
Deadline: 5pm, Monday, October 11, 2010

Project Background:
Based on recommendation by the Olympia Arts Commission, the Olympia City Council has approved a portion of the available art funds for City Hall to be used to purchase permanent art pieces for the interior of the new City Hall. Located on 4th Avenue, in the heart of Olympia's downtown, this new City Hall will be a vibrant addition to the community, housing city employees and City Council Chambers.

Art Installation Areas:
The four project locations are in publicly accessible spaces near stairwells and elevators, and one reception area. These are not destination locations, but areas that people will be moving through. All locations have space for the work to be viewed from a distance, and installation spaces vary from approximately 8 feet wide to 16 feet wide, and ceiling heights vary from 9-10 feet. Detailed information follows in the prospectus. These permanent locations will anchor another 6 areas of rotating exhibition space within the building. In order to meet the project budget of $35,000, the City does not expect to pay more than $11,600 for any one piece.

Expected Outcomes as determined by a Citizen's Advisory Panel to the process:

- The artwork inside City Hall should be reflective of our Olympia community that values the arts. The artwork should create an environment that makes the building a special and enjoyable place for employees and visitors.
- Each artwork in the four identified locations is expected to have a direct relationship with the community – in some way reflective of the place, people, history, culture and/or story of the area.
- The artwork in the four identified locations should also reflect the diversity of our arts community, with differences in theme, approach, style and materials.
- These works are expected to connect with and engage people from the moment of installation; and continue to communicate with viewers over time, through strength of composition, color, scale, texture and form.

Eligibility:
Experienced artists who reside or create their work in a studio within 30 miles of the new City Hall in Olympia.

Selection Criteria
In addition to artwork meeting the Expected Outcomes of the Project as outlined above, the following criteria will be used for the selection process:

1) Strong aesthetic quality of work submitted:
    a) Evidence of artistic ability;
    b) Originality or uniqueness of vision.

2) Technical competency and craftsmanship:
    a) Working techniques and craftsmanship meet the highest standards;
    b) Use of archival materials.

3) Ability of the artwork to fit the scale of one or more of the pre-determined art exhibition areas. This could include a single work, a diptych or triptych, suite or other configuration of individual works. (Selected artwork should be provided with sufficient means to evenly distribute the weight of the piece, not to exceed 25 lbs per wall anchor. Total weight of each piece should not exceed 200lbs.)

4) Evidence of a professional track record and/or exhibition record.

Final selection determination will also include the ability to balance the project budget among the four individual project locations.

Artists should bear in mind that the audiences will be broad-based and of all ages, including children, and artwork should be appropriate for display in public buildings. *Artwork that is religious, political or sexual in nature will not be considered.*

If Artwork is Selected for Purchase
Artworks that are selected for purchase must be professionally prepared and presented at the time of delivery, including professional archival quality framing where applicable. **Artists are not required to frame artwork before the jury, but must include framing costs in price of work, and framing dimensions in application.** Both in the creation of the actual artwork and its presentation, the use of self-degrading materials is not acceptable. For example, works on paper should be framed with acid-free matting and backing, and any paper used should be acid-free. Oil painting should be varnished, UV or museum glass used in framing, etc. If you have questions about specific archival preparation for your medium, consult a framer.

Artists are responsible for delivering work for installation. Artists will be paid upon safe delivery of work. The City reserves the right to reject any artwork that is damaged or in poor condition at the time of delivery to the new City Hall.

Legal Requirements
The selected artist will be required to sign a City contract covering the purchase.

Selected artists receiving funds from the City of Olympia will be required to obtain a City of Olympia Business License. For more information, call City of Olympia Business Licensing at 360/753-8327.

The selected artists will be required to obtain a Washington State tax number. For more information, call the Washington State Department of Revenue, general information at 360/753-5000.

Selection Process
The City reserves the right not to select any works of art, and reserves the right to change the process. The expected schedule is as follows:

A 5-member jury will review all applications, and create a short list of applicants based on selection criteria.

The jury selection meeting is open to the public and is scheduled for Thursday, October 28, 2010 at 9:30am. The jury will be held at the Associates Building, 825 Legion Way, Olympia.

Selected jurors are:
Barbara LaForge, Arts Patron, Olympia
Steve Lindstrom, Arts Patron, Olympia
Rosemary Ponnekanti, Arts Reviewer, Tacoma News Tribune
Doris Simmelink, Simmelink Sukimoto Editions, Olympia
Jeremy Zwiefel, Artist, Olympia

In addition, the jury will be joined by two, non-voting members of the Citizen's Advisory Panel.

A. Selected artists will be contacted by phone, all other applicants will be notified by letter.
B. City staff will arrange to inspect the artwork to validate that the image is of the same quality as represented to the jury.
C. The Olympia Arts Commission will review the recommendation of the jury, and make a recommendation for final approval by City Council.

Total Budget **Up to $35,000 – inclusive of all costs for art for 4 locations**
All contracts between the City and the artist are inclusive of all applicable taxes, licenses and fees. "Not to exceed" prices noted on worksheets have been determined on a square foot basis.

Pricing Artwork for Direct Purchase
The cost of work should be within the range the applicant normally sells work for, not significantly more than the cost of the artist's work of similar scale and materials- inclusive of framing and taxes. Price should reflect artwork that is installation ready.

Tentative Time Line/Project Milestones
*Schedule subject to change. *Meeting open to the public.*

July 12, 2010	Call for Art goes out.
October 11, 2010	Applications due.
October 28, 2010	*Artwork recommendation selected by jury. *Associates Building, 825 Legion Way, Olympia - 9:30am.*
November 2010	City staff verifies artwork to be the same as that submitted to the jury, and that the work is in good condition.
November 11, 2010	*Olympia Arts Commission reviews recommendation.
November 2010	*Artwork recommendation to Olympia City Council.
December 2010	Artist under contract – artwork is framed as needed.
January 2011	Artwork is installed.

Submission Requirements
<u>Please provide one original and five duplicates of all written materials*. Please provide information in the exact order listed below.</u>

1. *Verification that the applicant's residence or studio is no greater than 30 miles from the new Olympia City Hall, 609 4th Avenue SE, Olympia, WA 98501. Free online mapping programs will work for this task.
2. *Artist Statement – no more than 1 double-sided page. Please include explanation of how the submitted artwork created by the applicant is reflective of Olympia as referenced in the Expected Outcomes.
3. *Current resume.
4. *Statement of evidence of archival preparation of artwork – no more than one side of one page.
5. *Validation information to demonstrate the applicant has sold up to 3 pieces of artwork in the past two years including sizes, prices, and buyer information.
6. *Completed attached artwork description form(s) for each image or set of images proposed for a specific location. **Applicants may submit up to 4 forms.**
7. Image(s) of work available for purchase. Digital images must be in JPEG format. Resolution can range between 72 and 300 dpi and image files should be no larger than 1MB. Image(s) should be submitted on a CD labeled with the applicant's name and contact information. Image files should be numbered to correspond with the artwork description form(s) and **should not** be embedded in a Power Point or other program. Please **do not** include identifying text (number or name) on the image itself.
8. A Self-Addressed, Stamped Envelope (SASE) for the return of CD.

Do not submit applications in individual binders or folders – staples or paper clips only. Please submit an original and five copies of all written materials collated in the exact order as listed above (excepting images and SASE).

The City intends to return all CDs in the condition received, if an SASE is provided, although it cannot assume responsibility for loss or damage. The City will retain copies of images submitted and applications for our records.

Deadline: Receipt of application by 5pm, Monday, October 11, 2010.

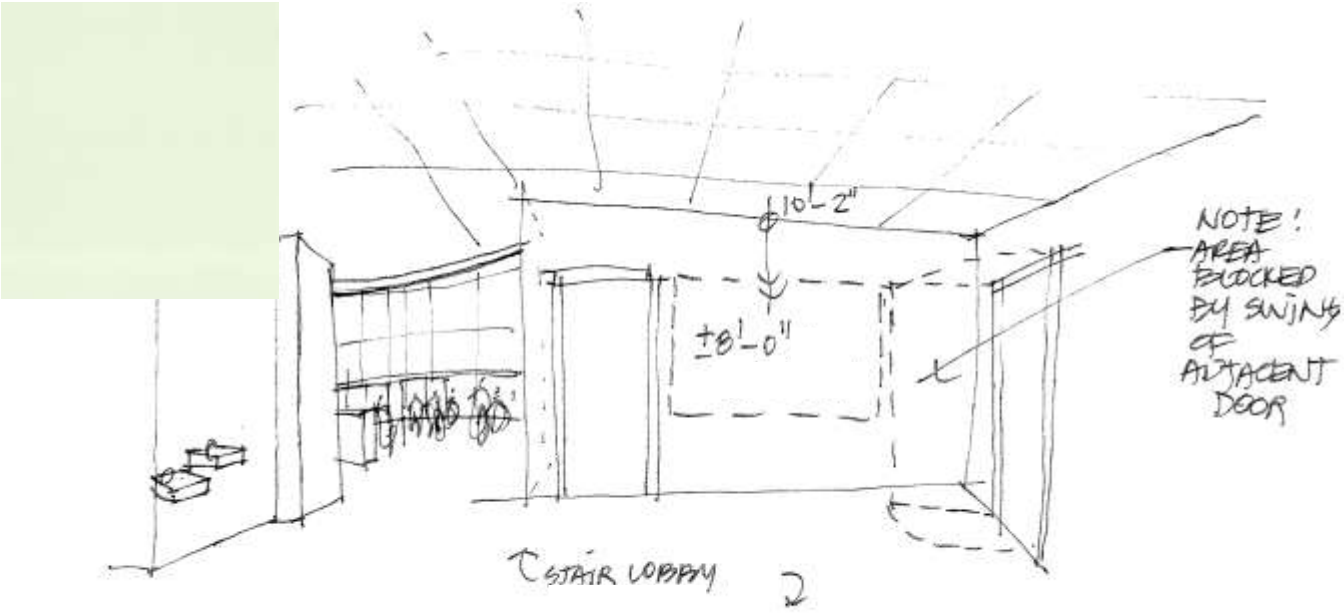
Deliver to:
Stephanie Johnson
City of Olympia Arts & Events
222 Columbia St NW
Olympia, WA 98501

For more information:
Stephanie Johnson, Arts & Events Manager
City of Olympia Parks, Arts & Recreation
sjohnso1@ci.olympia.wa.us
360/709-2678

LOCATION 1 – FIRST FLOOR, ELEVATOR LOBBY

Wall dimensions – Approximately 8 feet wide by 10 feet 2 inches tall
Wall color – Ancient Marble

Color sample on view at the front desk of
The Olympia Center, 222 Columbia St NW.



Artist Name: **Application # _____**

Title(s) (should match title of electronic file):

Date work was created:

Medium:

Dimensions of work:

Dimension of work <u>including framing</u>:

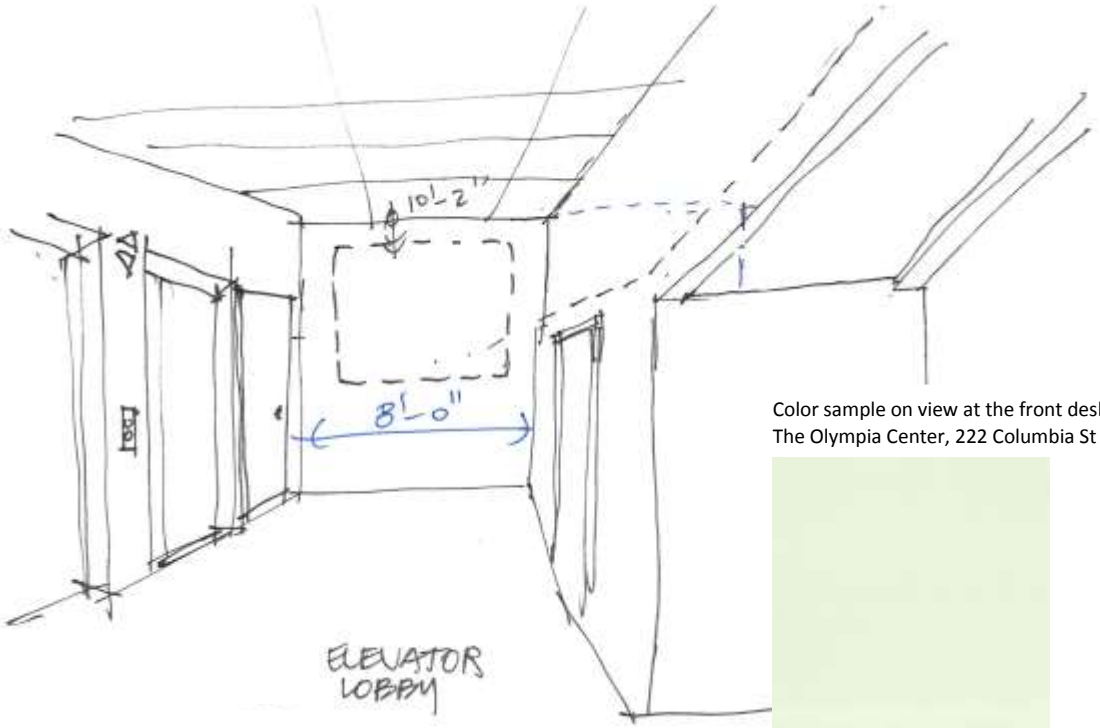
Depth:

Price– expected costs for this location not to exceed $5,800:

Installation method and estimated weight of framed artwork:

LOCATION 2 – FIRST FLOOR, ELEVATOR LOBBY

Wall dimensions – Approximately 8 feet wide by 10 feet 2 inches tall
Wall color – Ancient Marble



Color sample on view at the front desk of The Olympia Center, 222 Columbia St NW.

Artist Name: **Application # _____**

Title(s) (should match title of electronic file):

Date work was created:

Medium:

Dimensions of work:

Dimension of work <u>including framing</u>:

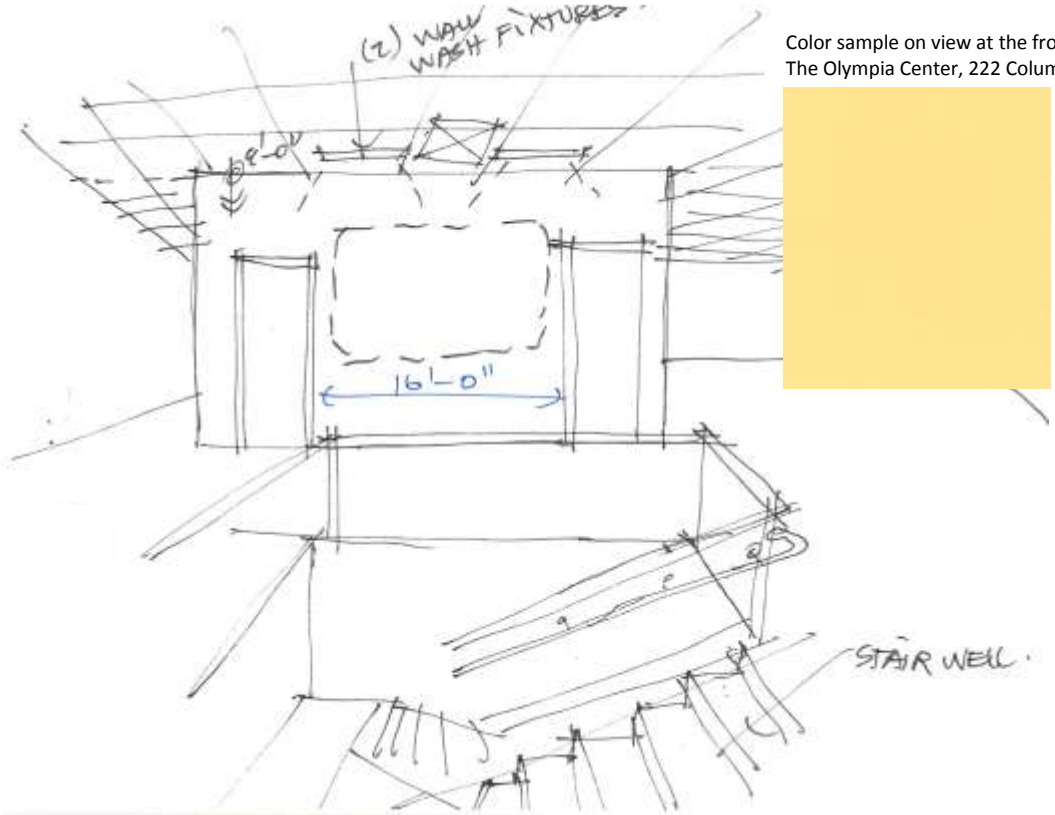
Depth:

Price– expected costs for this location not to exceed $5,800:

Installation method and estimated weight of framed artwork:

LOCATION 3 – SECOND FLOOR, ELEVATOR LOBBY

Wall dimensions – Approximately 16 feet wide by 9 feet tall
Wall color – Hubbard Squash



Color sample on view at the front desk of The Olympia Center, 222 Columbia St NW.

Artist Name: **Application # _____**

Title(s) (should match title of electronic file):

Date work was created:

Medium:

Dimensions of work:

Dimension of work <u>including framing</u>:

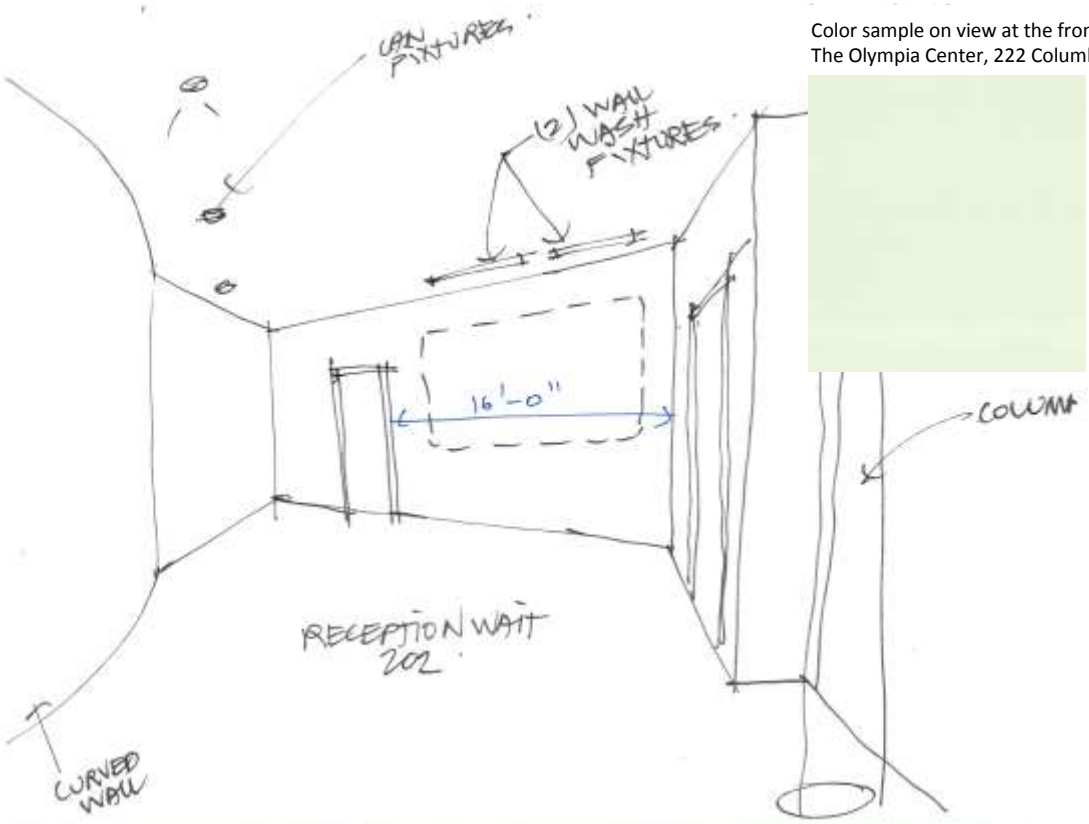
Depth:

Price– expected costs for this location not to exceed $11,600:

Installation method and estimated weight of framed artwork:

LOCATION 4 – SECOND FLOOR, WAITING AREA

Wall dimensions – Approx. 16 feet wide by 9 feet tall (piece will be installed over chairs)
Wall color – Ancient Marble



Color sample on view at the front desk of The Olympia Center, 222 Columbia St NW.

Artist Name: **Application # _____**

Title(s) (should match title of electronic file):

Date work was created:

Medium:

Dimensions of work:

Dimension of work <u>including framing</u>:

Depth:

Price– expected costs for this location not to exceed $11,600:

Installation method and estimated weight of framed artwork: