

**CITY OF OLYMPIA
GENERAL GOVERNMENT COMMITTEE
MINUTES
AUGUST 4, 2009**

Chair Kingsbury called the meeting to order at 1:05 p.m. in the Olympia City Hall Executive Conference Room.

Committee members present: Chair Jeff Kingsbury and Councilmember Craig Ottavelli. Councilmember Rhenda Iris Strub was excused. Councilmember Joan Machlis was in attendance.

1. **Approval of Minutes:** Moved by Councilmember Ottavelli, seconded by Chair Kingsbury to approve the minutes of the July 21, 2009 Committee meeting as submitted. Motion passed unanimously.
2. **Proposal to Shift \$84,000 CDBG Allocation from Community Youth Services Sewer Project to Community Youth Services Miller Street Project**

Ms. Anna Schlecht, Housing Program Manager, reviewed the issue and proposed funding shift, as outlined in the staff report. She stated that the proposal continues to support youth transitional housing.

Councilmember Ottavelli asked if Community Youth Services needs the full amount for the proposed project. Mr. Charles Shelan, Executive Director, Community Youth Services, said they will need that amount and more. CYS is planning to completely renovate the existing 5,600 building and turn it into eight units of transitional house. He said that they have procured a three-year Youth Built program grant. Youth will be trained in construction trades while helping with the renovation.

Chair Kingsbury asked if there is any conditional use for the property. Mr. Keith Stahley, Director, Community Planning & Development said there was previously a conditional use on the property, and CP&D will have to look to see if an extension is needed. Ms. Schlecht highlighted the positive relationship between CYS and the neighborhood association.

Councilmember Ottavelli moved to recommend the proposal as submitted. Seconded by Chair Kingsbury. Motion passed unanimously.

3. **CDBG Performance Measures**

Ms. Anna Schlecht reviewed the performance criteria, measurements, and process outlined in the staff report. She said that this is the committee's opportunity to provide guidance on the public process.

Ms. Jill Kawulok with Together! Said that she appreciates all the work Anna has done to make the process and form easy.

Ms. Selena Kilmoyer said that the matrix system is long overdue. She thanked Anna for her work.

Chair Kingsbury commented that the city has offered to coordinated contract administration for the Human Services Review Council through the city of Olympia at no cost to the other jurisdictions. A decision is pending by that Board.

Following discussion, the Committee concurred with the process and matrix as proposed. Committee members thanked Ms. Schlecht for the mid-year update and her excellent work.

4. Service Contract Proposal with Boys & Girls Club of Thurston County

Councilmember Joan Machlis provided background information about the proposal. She said that City funding is critical because the Boys & Girls Club is stepping in mid-year to allow for a smoother transition for west side youth after the City cut its program. She said this is an opportunity to start a program in the part of town where we have the highest need.

She noted that because of the mid-year situation, competitive granting processes are closed for the year.

In response to a question from Councilmember Ottavelli, Jill Kawulok with Together! Said that the Evergreen Villages program serves students from Jefferson and Garfield, most of whom live at Evergreen Villages. She explained that Evergreen Villages is a drop in center with about 93 students per month, no charge. There is a similar program at Evergreen Vista.

Mr. Joe Ingoglia, Executive Director of the Boys & Girls Club of Thurston County outlined plans for the program at Jefferson and long-term interest in building a club in Olympia.

Chair Kingsbury said that there is no question in his mind that the Boys & Girls Club serves an important need. He said that the challenge is that we have told other groups no more non-competitive agency service contracts.

Councilmember Ottavelli asked Mr. Ingoglia if the club will open at Jefferson this year regardless of City funding. Mr. Ingoglia responded "yes," but said that without a solid demonstration of community support the question will be whether or not to continue the program beyond this year.

Following additional discussion, the Committee agreed to advance the proposal to the full Council for deliberation with a statement that the proposal has merit, if the Finance Committee identifies potential funding amounts and sources.

5. Amendment to OMC and Council Guidelines regarding Council meetings

Committee member concurred with the proposed amendment to Olympia Municipal Code and Council Guidelines as outlined in the staff report. Committee members asked that a reference to setting Councilmember vacation schedule at the annual retreat be added to the Guidelines.

6. Guidance on Advisory Committee Openings

Ms. Cathie Butler, Communications Manager, mentioned that there is currently an opening on the Design Review Board due to a resignation. She reminded committee members that during interviews earlier this year, they identified Katie Cox as an individual they would appoint to the Design Review Board if an opening became available. Committee members agreed that staff should contact Ms. Cox and offer her the appointment if she is still interested.

Ms. Butler said that there are also two openings on the Utility Advisory Committee and one opening on the Planning Commission due to resignations.

Committee members agreed to hold a special recruitment for the Planning Commission vacancy with the intent of appointing someone early this fall, given that the City is entering into an extensive Comprehensive Planning process later this year. They agreed to hold the positions on the Utility Advisory Committee open at this time since there are nine remaining members on the committee.

Committee members asked that all current Olympia advisory committee/commission members be informed of the Planning Commission vacancy in case they wished to apply. They asked that advisory committee members be informed that they would not have to relinquish their current appointment to apply, but would have to if appointed.

Chair Kingsbury adjourned the meeting at 2:45 p.m.