

ARTS COMMISSION - 2009 Work Plan

Section 1 - 2009 Special Areas of Emphasis

Estimated Percent of Overall Committee Effort: 62%

Note: In Section 1, list policy issues or major new initiatives the committee proposes to undertake in 2009.

Title Description <ul style="list-style-type: none"> • <i>Item Number and Title</i> • <i>Brief description of the work effort, including any planned public involvement or communication</i> • <i>Deliverable: Brief description of the end product (what will be delivered to the City Council - a recommendation, a completed activity, etc.??)</i> 	Committee Lead and Commitment <i>Name (person or group)</i> <i>Estimated total hours of committee work effort (not per person)</i> Community Events & Outreach Committee= CE&O Art in Public Places Committee = APP	Staff Commitment <i>Name</i> <i>Estimated total staff effort (not per person)</i> <i>Hours reflect working with the committee, not total project staff time</i>	Schedule <i>Estimated timeline from start to finish</i>	Budget Implications <i>Indicate whether or not an additional appropriation is needed to complete the work effort. If so, include an estimated amount.</i>	Council Goals <i>Indicate one or more of the Council's four goals:</i> - Capital City - Downtown Investment - Gov't Effectiveness - Sustainability
1.1 Arts Center Strategic Plan - Phase II Description: Begin to implement recommendations made to General Government in 2008 regarding best practices for developing and maintaining momentum toward the realization of a Community Arts Center. Identify role of the Arts Commission and assistance from the Committee and staff to advance the Artspace concept. Deliverable: Complete objectives identified for 2009.	Ad Hoc Strategy Committee 28 hours Reports to Commission	Stephanie Johnson 5 hours	Ongoing	None	-Capital City -Downtown -Government Efficiency
1.2 City Representative to the State Heritage Center % for Art Process Description: Participate on committee. Deliverable: Contribute to public process.	Trent Hart 15.5 hours	None	1 st quarter 2009	None	-Capital City -Downtown

1.3 Arts Day Description: Participate in the Washington State Arts Alliance's Arts Day at the Capitol. Deliverable: Set meetings and invite constituents of the 20, 22, and 35 districts - participate in the day's events.	Lois Maffeo Ann Flannery 10 hours Reports to CE&O	Sarah Thomas 10 hours Stephanie Johnson 6 hours	February 3, 2009	None	-Capital City
1.4 Artist Service Program - Phase II Description: Use developed program and guidelines from 2008 to implement small scale grants to local artists based on funds collected through merchandise sales. Deliverable: Complete inaugural grant cycle.	CE&O 5 hours	Stephanie Johnson 5 hours	Spring 2009	Self-supported program through merchandise sales.	-Community Sustainability
1.5 Parks, Arts & Recreation Plan Update Description: Continue to participate in Department's process of updating the plan. Deliverable: Updated Arts component to the plan.	Entire Commission 4 hours	Stephanie Johnson 2 hours	Ongoing	None	-Government Efficiency
1.6 Here Today Kick-off Description: Support the Temporary Public Art Project by coordinating inaugural community informational event. Deliverable: Kick-off event for the project.	CE&O 7 hours	Stephanie Johnson 5 hours	August	None	-Capital City -Downtown -Sustainability
1.7 Percival Landing Design Review Description: Continue to provide response to the development of the project designs. Deliverable: Provide comment to Council.	Entire Commission 3 hours	Stephanie Johnson 3 hours	Ongoing	None	-Capital City -Downtown -Government Efficiency
1.8 Provide Consultation to Wayfinding Process Description: (Held over from 2008) Deliverable: Comments	Entire Commission 6 hours	Stephanie Johnson 6 hours	When scheduled	None	-Government Efficiency
1.9 150th Birthday Activities Description: K-12 Visual art and poetry projects for the January 17 celebration. Deliverable: Coordinate projects.	Signe Feeney, Adeena Chamberlain 5 hours	Sarah Thomas, 2 hours	January	None	-Capital City -Downtown
1.10 Commission Documentation Description: Photograph Commission projects for website and presentation. Deliverable: More visible Commission, archival documentation.	Deborah Anderson 10 hours Reports to CE&O	Sarah Thomas, Erin Conine 3 hours	Ongoing	None	-Government Efficiency

1.11 Artspace Visit Description: Assist in planning efforts for potential Artspace visit in 2009. Deliverable: Help Artspace better understand the needs of Olympia's arts community.	CE & O 6 hours	Sarah Thomas, Stephanie Johnson 6 hours			
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------	--------------------------------------------------	--	--	--

SECTION 2. 2008 Routine Work Items

Estimated Percent of Overall Committee Effort: 38%

Title Description	Committee Lead and Commitment	Staff Commitment	Schedule	Budget Implications	Council Goals
2.a Arts Walk 38 & 39 Description: Provide input on policies, procedures, and marketing. Assist with map distribution. Deliverable: Community event.	CE & O/ Entire Commission 6 hours	Erin Conine 10 hours	April 24 & 25 October 2 November: 2010 Poster Jury	None	-Downtown -Capital City -Community Sustainability
2.b Ethnic Celebration Description: Provide input on policies, procedures, and marketing. Assist as Masters of Ceremonies. Deliverable: Community event	CE & O/ Entire Commission 2 hours	Erin Conine 5 hours	February 7, 2009	None	-Downtown -Community Sustainability
2.c Artists Garage Sale Description: Facilitate broad, cross-disciplinary opportunity for artists to sell their materials and work, meet each other and the greater community. Deliverable: Community event	CE & O 9 hours	Sarah Thomas, Stephanie Johnson 9 hours	May 30, 2009	None	-Sustainability
2.d Commission Retreat/Work Session Description: Develop agenda and speakers Deliverable: Complete the retreat	Signe Feeney Entire Commission 8 hours	Stephanie Johnson 6 hours	February 2009	None	
2.e Community Arts Information Events Description: Based on community input and opportunity, plan agenda and speakers for 2 yearly forums. Deliverable: Event sponsorship	CE & O 4+ hours (Depends whether Commissioner is inviting speakers or visiting Arts Org is facilitating.)	Stephanie Johnson 6 hours	January and October 2009	None	-Community Sustainability

<p>2f. Community Arts Roundtable Description: Facilitate community meetings to share information and form networks with other community art groups. Deliverable: Host monthly meetings January - June 2009.</p>	<p>CE & O 10 hours</p>	<p>Stephanie Johnson 8 hours</p>	<p>January-June 2009</p>	<p>None</p>	<p>-Community Sustainability</p>
<p>2.g Implement Public Art Projects Description: Contingent upon Council's approval of the 2009 Municipal Art Plan, implement specific project(s) proposed for 2009, monitor project progress including the citizen and jury panel recommendations. Review preliminary project plans prior to City Council review. Deliverable: Provide information to City Council as projects progress.</p>	<p>APP 8 hours</p>	<p>Stephanie Johnson, Sarah Thomas 8 hours</p>	<p>Ongoing</p>	<p>1% for art and \$ per Capita finds from the Municipal Art Fund</p>	<p>-Capital City -Government efficiency</p>
<p>2.h Present 2010 Municipal Art Plan to City Council Description: Recommend plan for 2010 dollar per capita funds and any potential capital projects where 1% funds might apply. The Arts Commission will review the Art in Public Places committee's recommendation and forward a formal recommendation to City Council. Deliverable: Recommend 2010 Municipal Art Plan.</p>	<p>APP 3 hours</p>	<p>Stephanie Johnson 4 hours</p>	<p>December 2010</p>	<p>Potential expenditure of 1% and \$ per capita funds pending Council's approval</p>	<p>-Capital City -Government efficiency</p>
<p>2.i Art Ambassador Program Description: Continue development of Art Ambassador program to provide regular tours of waterfront public art, and access to information when tours are not available. Deliverable: Assist in Cultural Tourism and general community ownership and education of the public art collection.</p>	<p>APP & CEO 4 hours</p>	<p>Stephanie Johnson 10 hours</p>	<p>July-September</p>	<p>None</p>	<p>-Capital City -Downtown -Community sustainability -Government efficiency</p>
<p>2.j Public Art Assessment Description: Based on developed process for assessing City public art, periodically review the public art collection for vandalism, cleanliness and repair. Deliverable: Assist staff in determining what pieces require repair, removal or conservation efforts. Efforts that require expending funds from the Public</p>	<p>Entire Commission 8 hours</p>	<p>Stephanie Johnson 1 hour Sarah Thomas 5 hours</p>	<p>June</p>	<p>Funding from the Public Art Maintenance Fund pending Council approval</p>	<p>-Government Efficiency -Sustainability</p>

Art Maintenance Fund will be forwarded to the Council for review and approval.					
--------------------------------------------------------------------------------	--	--	--	--	--